



# **STANDARD OPERATING PROCEDURE**

**Wayside Amenity Module**

**Ministry of Road Transport and Highways of India**

**Standard Operating Procedure of “Wayside Amenity Module”**

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## 1) NH Div./RCC/PIU-MoRTH Login

(i)- The below screen will appear in the NH Div./RCC/PIU-MoRTH and RO-MoRTH login, where the both can initiate process of update **“Wayside Amenity”** by clicking on the **“New”** button as highlighted in red in the below screenshot.

The screenshot shows the dashboard of the Ministry of Road Transport and Highways. The user is logged in as 'Indar Singh Jadon'. The breadcrumb trail is 'Home / Highway O&M / WaySide Amenity'. A 'New' button is highlighted in red. Below it, there are 'PDF' and 'Excel' buttons, a 'Show 10 entries' dropdown, and a search bar. A table with 15 columns is visible: Action, View, Unique ID, Status Details, UPC, Project Name, Site Description, NH, State, NH Div./RCC(BRO)/PIU-MoRTH, RO-MoRTH, Zonal SE-Name, Zonal CE-Name, ADG-Name, Latitude, and Longitude.

(ii)- By clicking on the **“New”** button, the below fields will be displayed, where the NH Div./RCC/PIU-MoRTH and RO-MoRTH must enter relevant information before **“Submit”**.

The screenshot shows the 'Way Side Amenities' form. The title is 'Way Side Amenities'. Below it, there are two radio buttons: 'Fill Onboarding Details using' with options 'Upload Template' and 'Manual Insertion'. The form is titled 'Development of Wayside Amenities across Greenfield Expressways & Brownfield National Highways'. It has two main sections: 'Base Information' and 'Onboarding Details'. The 'Onboarding Details' section contains a table with 10 columns: UPC, Region, State, Site Description, Land Area (Ha.), WSA Latitude, WSA Longitude, Model for Development, Name of Shortlisted Entity, and Receipt of BG - Development. Each column has a dropdown menu or input field. There is an 'Add (+)' button at the end of the table. At the bottom right, there are three buttons: 'Cancel', 'Save as Draft', and 'Submit'.

## 2) RO-MoRTH Login

(iii)- After the updation of Wayside Amenity details by the NH Div./RCC/PIU-MoRTH, the request will be displayed in the RO-MoRTH Grid.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Ashish Asati | User Name: RO-MoRTH-Bhopal

Home / Highway O&M / WaySide Amenity

PDF Excel | Show 10 entries | Search: RA0NH57CA001MP/WSA

Action	View	Unique ID	Status Details	UPC	Project Name	Site Description	NH	State	NH Div./RCC(BRO)/PIU-MoRTH	RO-MoRTH	Zonal SE-Name	Zonal CE-Name	ADG-Name	Latitude	Longitude	Status of Land Monetization
Actions - Approved/Reject	View	RA0NH57CA001MP/WSA/197	Submitted by NH Div./BRO/PIU	RA0NH57CA001MP	Package_209	Site-Test-3	NH57	Madhya Pradesh	NH Division Gwalior	RO-MoRTH-Bhopal	SE-Central	CE-Central	ADG-Central	28.898988	77.434242	

Showing 1 to 1 of 1 entries (filtered from 51 total entries) | Previous 1 Next

Now, by clicking on the **“Action”** button RO-MoRTH can take action as shown in above screenshot.

- RO-MoRTH can select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- RO-MoRTH can select the **“Approved”** option from the drop-down menu. After that, the page will appear as per Annexure-1.

(iv)- By clicking on the **“Approved/Reject”** button, below screen will be appear, where RO-MoRTH can select the **“Approved”** or **“Reject”** option.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Ashish Asati

User Name, RO-MoRTH-Bhopal

Help Desk

Logout

Home / Highway O&M / WaySide Amenity

Rajmarg

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AppSavy

9 min

New

FILTER

PDF

Excel

Action

View

Unique ID

Actions

View

RA0NH57CA001MP

Showing 1 to 1 of 1 entries (filtered from 51 to 1 entries)

Way Side Amenities

PDF

Excel

Show 10 entries

Search:

Development of Wayside Amenities across Greenfield Expressways & Brownfield National Highways

S. NO.	Base Information			Onboarding Details								Na Shou E
	UPC	Division	Region	State	NH No.	Site Description	Land Area (Ha.)	WSA Latitude	WSA Longitude	Model for Development		
1	RA0NH57CA001MP	Central	West	Madhya Pradesh	NH57	Site-Test-3	90	28.898988	77.434242	Model for Development-Test-3	St Ent	

Showing 1 to 1 of 1 entries

Previous1Next

Cancel

Reject

Approved

(v)- After the Approval given by the RO-MoRTH, the Action button will be appear as “Update Status” which will be displayed in the RO-MoRTH Grid.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Ashish Asati | Search | User Name, RO-MoRTH-Bhopal | Help Desk | Logout

Home / Highway O&M / WaySide Amenity | Rajmarg | eOffice | AppSavy | Real Asset Management System (RAMS)

New | FILTER

PDF | Excel | Show 10 entries | Search: 197

Action	View	Unique ID	Status Details	UPC	Project Name	Site Description	NH	State	Div./RCC(BRO)/PIU-MoRTH	RO-MoRTH	Zonal SE-Name	Zonal CE-Name	ADG-Name	Latitude	Longitude	Status of Land Monetization
Actions - Update Status	View -	RA0NH57CA001MP/WSA/197	Approved by RO	RA0NH57CA001MP	Package_209 ...	Site-Test-3	NH57	Madhya Pradesh	NH Division Gwalior	RO-MoRTH-Bhopal	SE-Central	CE-Central	ADG-Central	28.898988	77.434242	

entries (filtered from 51 total entries) | Previous 1 Next

(vi)- By clicking on the “Update Status” button, below screen will be appear as “Scheme under Preparation”, which will be update by RO-MoRTH.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Ashish Asati | Search | User Name, RO-MoRTH-Bhopal | Help Desk | Logout

Home / Highway O&M / WaySide Amenity | Rajmarg | eOffice | AppSavy | Real Asset Management System (RAMS)

New | FILTER

PDF | Excel | Show 10 entries | Search: 197

Scheme Under Preparation

Unique ID: RA0NH57CA001MP/WSA/197

UPC: Package\_209 - RA0NH57CA001MP

Type of WSA: -Select-

Status of Land Monetization: Scheme Under Preparation

Date of Status:

Cancel Submit

-After filling in all the required fields, submit the form by clicking the “Submit” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(vii)- By clicking on the “Update Status” button, below screen will be appear as “**Bids Under Invitation**”, which will be update by RO-MoRTH.

The screenshot shows the 'Bids Under Invitation' form overlaid on a data table. The form contains the following fields:

- Unique ID: RA0NH57CA001MP/WSA/197
- UPC: Package\_209 - RA0NH57CA001MP
- Status of Land Monetization: Bids Under Invitation
- Date of Status: (empty field)

Buttons: Cancel, Submit

The background table shows columns: Action, View, Unique ID, NH, Zonal, Zonal, Latitude, Longitude, Status of Land Monetization. The current row has values: RA0NH57CA001MP, 28.896988, 77.434242, Bids Under Invitation - 02/12/2024.

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(viii)- By clicking on the “Update Status” button, below screen will be appear as “**Bids Under Evaluation**”, which will be update by RO-MoRTH.

The screenshot shows the 'Bids Under Evaluation' form overlaid on a data table. The form contains the following fields:

- Unique ID: RA0NH57CA001MP/WSA/197
- UPC: Package\_209 - RA0NH57CA001MP
- Status of Land Monetization: Bids Under Evaluation
- Date of Status: (empty field)

Buttons: Cancel, Submit

The background table shows columns: Action, View, Unique ID, NH, Zonal, Zonal, Latitude, Longitude, Status of Land Monetization. The current row has values: RA0NH57CA001MP, 28.896988, 77.434242, Bids Under Invitation - 03/12/2024.

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(ix)- By clicking on the “Update Status” button, below screen will be appear as “**LoA Issued**”, which will be update by RO-MoRTH.

The screenshot shows the 'LoA Issued' form within the RO-MoRTH system. The form is a modal window with the following fields:

- Unique ID: RA0NH57CA001MP/WSA/197
- UPC: Package\_209 - RA0NH57CA001MP
- Status of Land Monetization: LoA Issued
- Date of Status: (empty field)

At the bottom right of the form are 'Cancel' and 'Submit' buttons. The background shows a table with columns for Unique ID, NH, Zonal, and Status of Land Monetization. The table has one entry with Unique ID RA0NH57CA001MP/WSA/197 and Status of Land Monetization LoA Issued - 05/12/2024.

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(x)- By clicking on the “Update Status” button, below screen will be appear as “**Agreement Signed**”, which will be update by RO-MoRTH.

The screenshot shows the 'Agreement Signed' form within the RO-MoRTH system. The form is a modal window with the following fields:

- Unique ID: RA0NH57CA001MP/WSA/197
- UPC: Package\_209 - RA0NH57CA001MP
- Status of Land Monetization: Agreement Signed
- Date of Status: (empty field)

At the bottom right of the form are 'Cancel' and 'Submit' buttons. The background shows a table with columns for Unique ID, NH, Zonal, and Status of Land Monetization. The table has one entry with Unique ID RA0NH57CA001MP/WSA/197 and Status of Land Monetization LoA Issued - 06/12/2024.

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(xi)- By clicking on the “Update Status” button, below screen will be appear as “**Site Operationalized**”, which will be update by RO-MoRTH.

The screenshot shows a web application interface for the Ministry of Road Transport and Highways. A modal window titled "Site Operationalized" is open, allowing a user to update the status of a project. The form contains the following fields:

- Unique ID:** RA0NH57CA001MP/WSA/197
- UPC:** Package\_209 - RA0NH57CA001MP
- Status of Land Monetization:** Site Operationalized
- Date of Status:** (Empty text field)
- Receipt of BG - Performance:** Radio buttons for "Yes" (selected) and "No".
- Amount (INR):** (Empty text field)

At the bottom right of the modal, there are "Cancel" and "Submit" buttons. In the background, a table with columns like Latitude, Longitude, and Status of Land Monetization is partially visible.

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

(xii)- After submission of “Site Operationalized”, the Action button will be appear as “**Update Operational Details**” which will be displayed in the RO-MoRTH Grid.

The screenshot displays the main data grid of the RO-MoRTH system. The grid has 17 columns: Action, View, Unique ID, Status Details, UPC, Project Name, Site Description, NH, State, Div./RCC(BRO)/PIU-MoRTH, RO-MoRTH, Zonal SE-Name, Zonal CE-Name, ADG-Name, Latitude, Longitude, and Status of Land Monetization. The first row of data shows a project with Unique ID RA0NH57CA001MP/WSA/197, Status Approved by RO, and Status of Land Monetization Site Operationalized - 13/12/2024. The 'Actions' button for this row is highlighted with a red box and labeled "Update Operational Details".

Action	View	Unique ID	Status Details	UPC	Project Name	Site Description	NH	State	Div./RCC(BRO)/PIU-MoRTH	RO-MoRTH	Zonal SE-Name	Zonal CE-Name	ADG-Name	Latitude	Longitude	Status of Land Monetization
Update Operational Details		RA0NH57CA001MP/WSA/197	Approved by RO	RA0NH57CA001MP	Package_209 ...	Site-Test-3	NH57	Madhya Pradesh	NH Division Gwalior	RO-MoRTH-Bhopal	SE-Central	CE-Central	ADG-Central	28.898988	77.434242	Site Operationalized - 13/12/2024



(xiii)- By clicking on the “Update Operational Details” button, below screen will be appear as “**Site Operationalized**”, which will be update by RO-MoRTH.

**Way Side Amenities**

**Basic Details**

Unique ID: RA0NH57CA001MP/WSA/197      UPC: RA0NH57CA001MP

Project Name: Package\_209

NH Div./RCC(BRO)/PIU-MoRTH: NH Division Gwalior      RO-MoRTH: RO-MoRTH-Bhopal

Division: Central      Zonal SE-Name: SE-Central

Zonal CE-Name: CE-Central      ADG-Name: ADG-Central

Type of WSA: Brownfield

**Operational Details**

Layouts Submitted: ☒ Yes ☐ No      Layouts Approved: ☐ Yes ☐ No

Approving Authority: --Select--

Construction Schedule Submitted: ☒ Yes ☐ No

Actual Date of Commencement of Construction:

Actual Operationalisation Date: 13/12/2024

Actual Commencement of Rental Date:

Target Operationalisation Date:

Target Commencement of rental Date:

Lease Rent Period: --Select--

Cancel Submit

-After filling in all the required fields, submit the form by clicking the “**Submit**” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

## **Annexure-1**

**Notepad**

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TABLE OF CONTENT

Add Note

**Uploaded Documents**

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Upload Correspondence

Cancel Submit