



STANDARD OPERATING PROCEDURE



AE EOT Module

Ministry of Road & Transport

Standard Operating Procedure of “AE EOT Module”

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1) AE/IE Login

(i)- The below screen will appear in the AE/IE & NH DIVISION/RCC/PIU-MORTH login, where the both can request for “AE/IE EOT” by clicking on the “New” button as highlighted in red in the below screenshot.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - AE Shiva Search User Name, AE_RA00112BA007WB UPC : RA00112BA007WB Help Desk Logout

Home / AE EOT V2

NEW FILTER

Show 10 entries Search:

Action	View	Status	No. of Days	State	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of AE/IE/SC (as applicable)	Scheduled Completion of AE/IE/SC (as applicable)	AE/IE Contractor Amount(In Cr.)	Number of Day Extension Applied by AE/IE	Recommended EOT by PIU	Delegated Authority to Approval	Number of Day for Extension Approve	EOT Approval Letter	Actual Date of Approval
No data available in table																	

Showing 0 to 0 of 0 entries Previous Next

(ii)- On clicking the “New” button, the form below is displayed where the AE/IE must enter relevant EOT information before “Submit” the form.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - AE Shiva Search User Name, AE_RA00112BA007WB UPC : RA00112BA007WB Help Desk Logout

Home / AE EOT V2

Extension Of Time - AE/IE

Project Name (UPC) i Reconstruction of a box culvert at km 3.780 in connection with the Widening of NH-35 New NH-112 under NH Division No.-V, P.W. Roads Directorate, ii Reconstruction of minor bridge at km 13.872 of NH-35 New NH-112 under NH Division No. V, P.W. Roads Directorate iii Reconstruction of bow string girder type minor bridge at km 16.567 of NH35 New NH-112 under NH Division

Start/Appointed Date of AE/IE/SC (as per CA) Likely/Scheduled Completion of AE/IE/SC (as per CA) Number of Days Extension applied for by AE/IE/SC Revised Completion Date

Is Compensation applicable ☒ Yes ☐ No Tentative Compensation Amount (in Cr.) Amount (in Cr.)

Advance Notice / Intimation of EOT given ☒ Yes ☐ No Relevant Clause No. as per Contract Max. 50 Character

Advance notice Date/ Intimation Letter Date dd/mm/yyyy Upload Advance notice/ Intimation Document Choose File No file chosen

Brief description / Reason for Extension of Time Maximum 200 characters

Upload Detailed Proposal with justification Choose File No file chosen

Cancel Submit

-After filling in all the required fields, submit the form by clicking the “Submit” button. Now, the noting function will appear, as **Annexure-1**, Add a note and attach DSC for final submission.

- AE/IE can withdraw the request, until further action taken by NH DIVISION/RCC/PIU-MORTH.

2) NH DIVISION/RCC/PIU-MORTH Login

(iii)- After the Submission of EOT Request by the AE/IE, the request will be displayed in the NH DIVISION/RCC/PIU-MORTH Grid.

The screenshot shows the NH DIVISION/RCC/PIU-MORTH login interface. The header includes the Ministry of Road Transport and Highways logo, a welcome message for Aji Kumar Singh, and a search bar. The main content area displays a table of requests. A red box highlights the 'Actions' column, which contains a dropdown menu with the following options: 'Recommend to SE - NH Wing Circle', 'Seek Clarification', 'Reject', and 'Send for Review'. The table has columns for various fields including 'No. Of Days', 'UPC', 'AE/IE Name', 'State', 'Present Project Status', 'Mode', 'Project Length(Km)', 'COS/RIS No', 'Completion Scheduled as per contract', 'Date of COS/RIS identified at site', 'COS Type', 'AE/IE Contract Amount', 'Proposed Value of COS By AE/IE (In Cr.)', 'Recommended Amount by NH Div/BRO/PIU (In Cr.)', 'Delegated Authority to Approval', and 'Val Co app Cr.'. The table shows one entry with the following details: 'Pending by NH Div/BRO/PIU (0 Days)', 'RA00112BA007WB', 'West Bengal', 'Under Construction (AD issued)', 'EPC', '8', 'COS/AE/RA00112BA007WB/0001', '01/06/2025', 'Change of Scope (+ve CoS)', '253212.0', and '0'.

No. Of Days	UPC	AE/IE Name	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommended Amount by NH Div/BRO/PIU (In Cr.)	Delegated Authority to Approval	Val Co app Cr.
Pending by NH Div/BRO/PIU (0 Days)	RA00112BA007WB		West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0			0

Now, by clicking on the **“Action”** button NH DIVISION/RCC/PIU-MORTH can take **four** actions as shown in above screenshot.

- In case of any Query/Clarification required by NH DIVISION/RCC/PIU-MORTH, NH DIVISION/RCC/PIU-MORTH can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure-1.
- NH DIVISION/RCC/PIU-MORTH can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- NH DIVISION/RCC/PIU-MORTH can select the **“Recommended by NH DIVISION/RCC/PIU-MORTH”** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- NH DIVISION/RCC/PIU-MORTH can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure-1.

(iv)- By clicking on the **Recommended by NH DIVISION/RCC/PIU-MORTH**, below screen will be appear. After that, the page will appear as per Annexure-1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - Ajit Kumar Singh - Executive Engineer Search User Name, NH-Div-Barasat Help Desk Logout

Home / AE/IE COS Rajnarg eOffice AppSavy

COS Submission

[Back to Grid](#)
[Download as PDF](#)

Select Project (UPC) i Reconstruction of a box culvert at km 3.780 in connection with the Widening of NH-35 New NH-112 under NH Division No.-V, P.W. Roads Directorate, ii Reconstruction of minor bridge at km 13.872 of NH-35 New NH-112 under NH Division No. V, P.W. Roads Directorate iii Reconstruction of bow string girder type minor

COS/RIS No COS/AE/RA00112BA007WB/0001 Type of COS Change of scope (+ve)

Brief of COS/RIS OK

Date of COS/RIS identified at site 2025-06-01 Advance Notice/Intimation of COS given by MORTH ☐ Yes ☒ No

Particular	AE/IE	NH Div/BRO/PIU Recommendation	SE-NH-Wing Recommendation	CE-NH-Wing Recommendation	RO-MoRTH Recommendation	Zonal SE Recommendation	Zonal CE Recommendation	ADG Recommendation
COS Amount(In INR.)	253212	25452235						
Recommendation/Approved letter	Download	Download						
Detailed Proposal with Estimate of COS (with Costing Sheet)	N/A	2354541						
Date of Submission / Recommendation / Approval	15/01/2025	15/01/2025						
Issue Approval letter	N/A		N/A	N/A				N/A
Issued Approval Letter Date	N/A		N/A	N/A				N/A

3) SE Login

Now, by clicking on the **"Action"** button SE can take **four** actions as shown in above screenshot.

- In case of any Query/Clarification required by SE can opt for the **"Seek Clarification"** option from the dropdown menu. After that, the page will appear as per Annexure-1.
 - SE can also select the **"Reject"** option from the drop-down menu. After that, the page will appear as per Annexure-1.
 - SE can select the **"Recommended by SE"** option from the drop-down menu. After that, the page will appear as per Annexure-1.
 - SE can select the **"Send for Review"** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- (iv)- By clicking on the **Recommended by SE**, below screen will be appear. After that, the page will appear as per Annexure-1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - Jayanta Mondal - Superintending Engineer Search User Name, NH Circle Kolkata Help Desk Logout

Home / AE/IE COS FILTER

PDF Excel Show 10 entries Search:

			COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recomm Amount by NH Div/BRO/PIU (In Cr.)
Recommend COS Proposal	Seek Clarification	Reject	Send for Review	ended															
Actions	View		Div/BRO/PIU to SE - NH Wing	AE	Pending with SE - NH Wing (0 Days)	RA00112BA007WB	NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries Previous 1 Next

4) CE Login

Now, by clicking on the **"Action"** button CE can take **four** actions as shown in above screenshot.

- In case of any Query/Clarification required by CE can opt for the **"Seek Clarification"** option from the dropdown menu. After that, the page will appear as per Annexure-1.
- CE can also select the **"Reject"** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- CE can select the **"Recommended by CE"** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- CE can select the **"Send for Review"** option from the drop-down menu. After that, the page will appear as per Annexure-1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - Rajib Chattaraj - Chief Engineer Search User Name, CE-NH-Kolkata Help Desk Logout

Home / AE/IE COS FILTER

PDF Excel Show 10 entries Search:

			COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recomm Amount by NH Div/BRO/PIU (In Cr.)
Recommend COS Proposal	Seek Clarification	Reject	Send for Review	ended															
Actions	View		By SE-NH Wing to CE-NH Wing	AE		RA00112BA007WB	NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries Previous 1 Next

5) RO Login

(v)- After the recommendation of EOT Request by the NH DIVISION/RCC/PIU-MORTH, the request will be displayed in the RO Grid.

COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommended Amount by NH Div/BRO/PIU (In Cr.)
AE	Pending with CE - NH - Wing (0 Days)	RA00112BA007WB		NH Division Barasat	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (ve CoS)		253212.0	25452235

Now, by clicking on the **“Action”** button RO can take **four** actions as shown in above screenshot.

- In case of any Query/Clarification required by RO, RO can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure-1.
- RO can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- RO can select the **“Recommended by RO”** option from the drop-down menu. After that, the page will appear as per Annexure-1.
- RO can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure-1.

(vi)- By clicking **“Recommended by RO”** option, DDL will appear as **“Are you Approval Authority?”** with options as **“Yes”** & **“No”**, after that, the page will appear as per Annexure-1.

-If RO will select Approval Authority as **“Yes”** then request will be approved by RO

Are you Approval Authority ?

Select

Select

Yes

No

Cancel Submit

-If RO will select Approval Authority as **“No”** then request will be forwarded to Zonal SE.

Are you Approval Authority ? No

Particular	AE/IE Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MoRTH Recommendation
COS Amount (In INR.)	253212	25452235	233333333	444444444	
COS/RIS Request letter					Choose File No file chosen
Detailed Proposal with Estimate of COS (with Costing Sheet)	N/A	2354541	14212313 ro	45132123	
Date of Submission / Recommendation / Approval	15/01/2025	15/01/2025	15/01/2025	15/01/2025	15/01/2025

Cancel Submit

6) Zonal SE Login

(vii)- After the **“Recommended by RO”**, then the request will be displayed in the **Zonal SE** Grid as shown below image.

PDF Excel Show 10 entries Search:

	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
<div> <div>Recommend COS Proposal</div> <div>Forward to IFD</div> <div>Seek Clarification</div> <div>Reject</div> <div>Send for Review</div> </div>	AE	Pending with Zonal SE (0 Days)	RA00112BA007WB		NH Division Barasat	RO-MoRTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve Cos)		253212.0	25452235

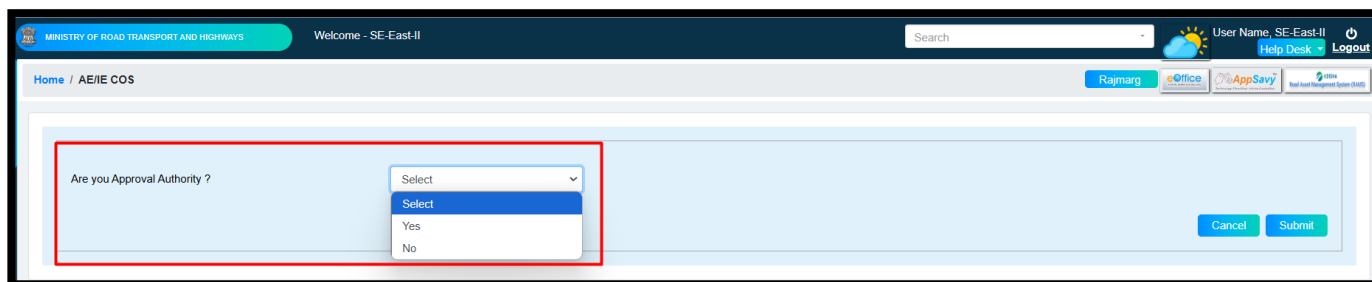
Showing 1 to 1 of 1 entries Previous 1 Next

Now, by clicking on the **“Action”** button, Zonal SE can take **Five** actions as shown in above screenshot.

- In case of any Query/Clarification required by Zonal SE, Zonal SE can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- Zonal SE can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal SE can select the **“Recommended by Zonal SE”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal SE can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal SE can select the **“Forward to IFD”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

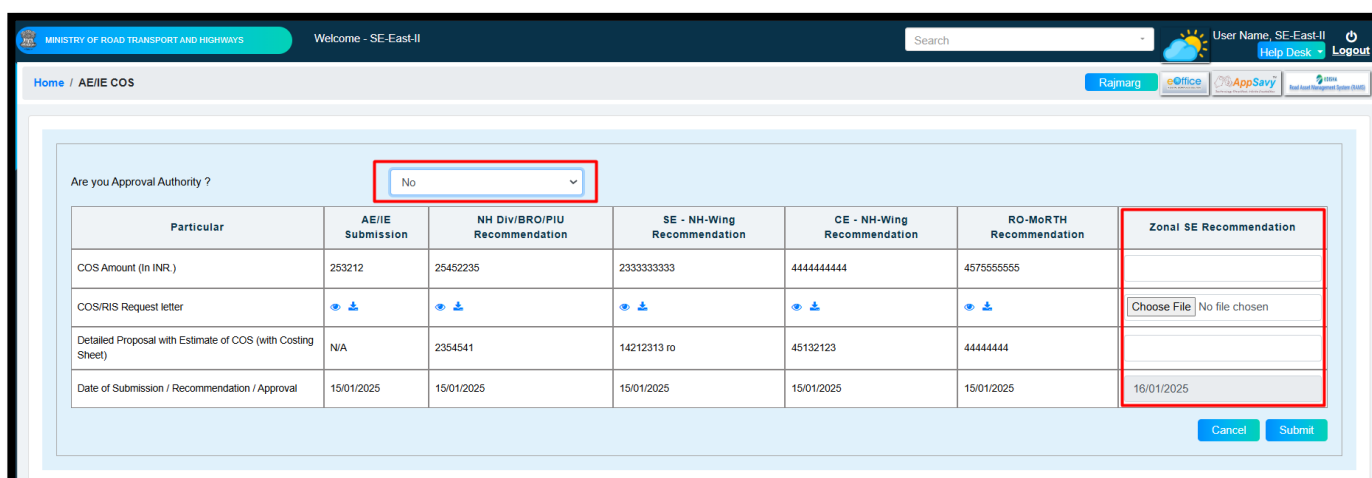
(viii)- By clicking “Recommended by Zonal SE” option, DDL will appear as “Are you Approval Authority?” with “Yes” & “No” options, after that, the page will appear as per Annexure-1.

-If Zonal SE will select Approval Authority as “Yes” then request will be approved by Zonal SE.














The screenshot shows a web application interface for the Ministry of Road Transport and Highways. The page title is "Home / AE/IE COS". The main content area contains a form titled "Are you Approval Authority?". A dropdown menu is open, showing the following options: "Select", "Select", "Yes", and "No". The "Yes" option is highlighted. There are "Cancel" and "Submit" buttons at the bottom right of the form.

-If Zonal SE will select Approval Authority as “No” then request will be forwarded to Zonal CE.



The screenshot shows the same web application interface. The dropdown menu is now set to "No". Below the form, a table displays recommendations from various authorities. The table has columns for Particular, AE/IE Submission, NH Div/BRO/PIU Recommendation, SE - NH-Wing Recommendation, CE - NH-Wing Recommendation, RO-MORTH Recommendation, and Zonal SE Recommendation. The Zonal SE Recommendation column contains a "Choose File" button and a "No file chosen" message. The table also includes a "Date of Submission / Recommendation / Approval" column.

Particular	AE/IE Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MORTH Recommendation	Zonal SE Recommendation
COS Amount (in INR.)	253212	25452235	233333333	444444444	457555555	
COS/RIS Request letter	 	 	 	 	 	 No file chosen
Detailed Proposal with Estimate of COS (with Costing Sheet)	N/A	2354541	14212313 ro	45132123	44444444	
Date of Submission / Recommendation / Approval	15/01/2025	15/01/2025	15/01/2025	15/01/2025	15/01/2025	16/01/2025

7) Zonal CE Login

(ix)- After the recommendation by the Zonal SE, then the request will be displayed in the **Zonal CE** Grid as shown below image:

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - CE-East-II | Search | User Name, CE-East-II | Help Desk | Logout

Home / AE/IE COS | FILTER

PDF | Excel | Show 10 entries | Search:

COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO- MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RI\$ No	Completion Scheduled as per contract	Date of COS/RI\$ identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
AE	Pending with Zonal CE (0 Days)	RA00112BA007WB		NH Division Barasat	RO- MoRTH- Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries | Previous 1 Next

Now, by clicking on the **“Action”** button, Zonal CE can take **Five** actions as shown in above screenshot.

- In case of any Query/Clarification required by Zonal CE, Zonal CE can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- Zonal CE can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal CE can select the **“Recommended by Zonal CE”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal CE can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Zonal CE can select the **“Forward to IFD”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

(viii)- By clicking “Recommended by Zonal CE” option, DDL will appear as “Are you Approval Authority?” with “Yes” & “No” options, after that, the page will appear as per Annexure-1.

-If Zonal CE will select Approval Authority as “Yes” then request will be approved by Zonal CE.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - CE-East-II | Search | User Name, CE-East-II | Help Desk | Logout

Home / AE/IE COS

Are you Approval Authority ?

Select

Select

Yes

No

Cancel Submit

-If Zonal CE will select Approval Authority as “No” then request will be forwarded to ADG.

Are you Approval Authority ? No

Particular	AE/IE Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MoRTH Recommendation	Zonal SE Recommendation	Zonal CE Recommendation
COS Amount (in INR.)	253212	25452235	2333333333	4444444444	4575555555	1213215242	
COS/RIS Request letter							Choose File No file chosen
Detailed Proposal with Estimate of COS (with Costing Sheet)	N/A	2354541	14212313 ro	45132123	44444444	145212122	
Date of Submission / Recommendation / Approval	15/01/2025	15/01/2025	15/01/2025	15/01/2025	15/01/2025	16/01/2025	16/01/2025

Cancel Submit

8) ADG Login

(xi)- After the recommendation by the Zonal CE, then the request will be displayed in the **ADG** Grid as shown below image:

Approved Forward to IFD Seek Clarification Reject Send for Review Forward by Zonal CE to Zonal ADG

PDF Excel

Show 10 entries

Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (in Cr.)	Recommend Amount by NH Div/BRO/PIU (in Cr.)
Forward by Zonal CE to Zonal ADG	AE	Pending with Zonal ADG (0 Days)	RA00112BA007WB		NH Division Barasat	RO-MoRTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries

Previous 1 Next

Now, by clicking on the **“Action”** button, ADG can take **Five** actions as shown in above screenshot.

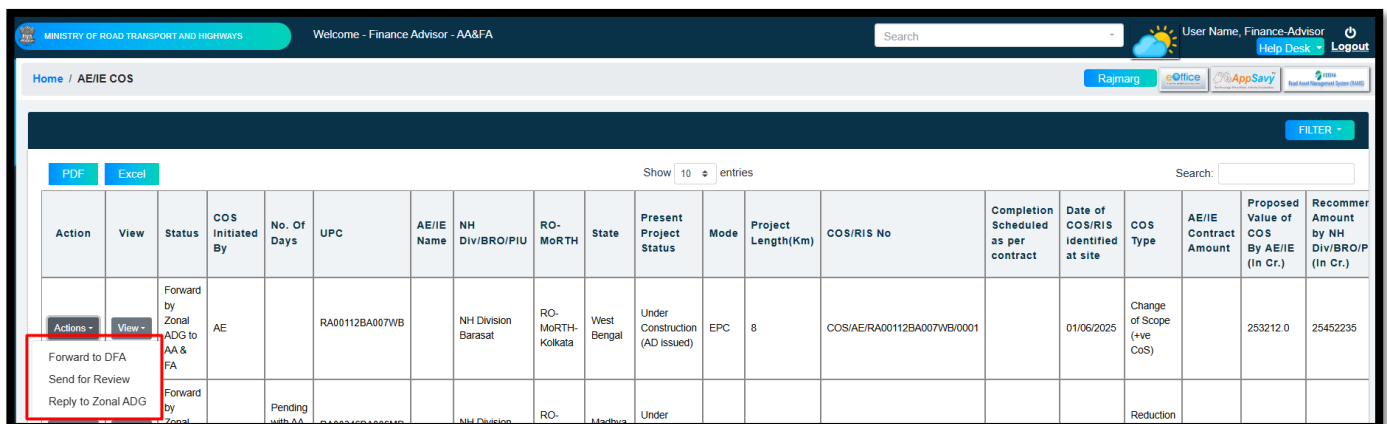
- In case of any Query/Clarification required by ADG, ADG can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- ADG can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ADG can select the **“Approved by ADG”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

- ADG can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ADG can select the **“Forward to IFD”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

9) Finance Advisor Login

Now, by clicking on the **“Action”** button, Finance Advisor can take **Three** actions as shown in above screenshot.

- Finance Advisor can select the **“Reply to ADG”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Finance Advisor can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Finance Advisor can select the **“Forward to DFA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.




Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO- MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommender Amount by NH Div/BRO/P (In Cr.)
Forward to DFA Send for Review Reply to Zonal ADG		Forward by Zonal ADG to AA & FA	AE		RA00112BA007WB		NH Division Barasat	RO- MoRTH- Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235
		Forward by		Pending with AA			NH Division	RO-	Madhya	Under						Reduction			

10) Director Finance Advisor Login

Now, by clicking on the **“Action”** button, Finance Advisor can take **Three** actions as shown in above screenshot.

- Director Finance Advisor can select the **“Reply to AA & FA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Director Finance Advisor can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Director Finance Advisor can select the **“Forward to AFA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.



MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Director Advisor

Search

User Name, Director-Finance-Advisor

Help Desk

Logout

Home / AE/IE COS

Rajmarg

eOffice

AppSavy

India

PDF

Excel

Show 10 entries


Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
<div>Actions -</div> <div>Forward to AFA</div> <div>Reply to AA & FA</div> <div>Send for Review</div>	<div>View -</div> <div>Forward by AA & FA to DFA</div>	AE	Forward with DFA (0 Days)	Pending with DFA (0 Days)	RA00112BA007WB		NH Division Barasat	RO-MoRTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve COS)		253212.0	25452235
	<div>Forward by AA & FA to DFA</div>	AE	Forward with DFA (15)	Pending with DFA (15)	RA00346BA004MP		NH Division Gwalior	RO-MoRTH-Bhopal	Madhya Pradesh	Under Construction (AD issued)	EPC	81.3	COS/AE/RA00346BA004MP/0001		12/01/2024	Change of Scope (+ve COS)		800000.0	800000

11) Assistant Finance Advisor Login

Now, by clicking on the “**Action**” button, Assistance Finance Advisor can take **Two** actions as shown in above screenshot.

- Assistance Finance Advisor can select the “**Reply to DFA**” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Director Finance Advisor can select the “**Send for Review**” option from the drop-down menu. After that, the page will appear as per Annexure 1.



MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Assistant Advisor

Search

☐

User Name, Assistant-Finance-Advisor

Help Desk

Logout

Home / AE/IE COS

Rajmarg

eOffice

AppSavy

100%

Real-time Management System (RMS)

PDF

Excel

Show 10 entries

Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
<div>Actions -</div> <div>View -</div> <div>Reply to DFA</div> <div>Send for Review</div>		Forward by DFA to AFA	AE	Pending with AFA (0 Days)	RA00112BA007WB		NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD Issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235

1 entries (filtered from 12 total entries)

Previous

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Next

12) Director Finance Advisor Login

Now, by clicking on the “**Action**” button, Finance Advisor can take **Three** actions as shown in above screenshot.

- Director Finance Advisor can select the **“Reply to AA & FA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Director Finance Advisor can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Director Finance Advisor can select the **“Forward to AFA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Director Advisor | Search | User Name, Director-Finance-Advisor | Help Desk | Logout

Home / AE/IE COS | FILTER

PDF | Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommender Amount by NH Div/BRO/PIU (In Cr.)
Actions	View	Reply by AFA to DFA	AE		RA00112BA007WB		NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235
Forward to AFA																			
Reply to AA & FA																			
Send for Review																			
		Forward by AA & FA to	AE	Pending with DFA (15)	RA00346BA004MP		NH Division Gwalior	RO-MORTH-Bhopal	Madhya Pradesh	Under Construction (AD issued)	EPC	81.3	COS/AE/RA00346BA004MP/0001		12/01/2024	Change of Scope (+ve CoS)		800000.0	800000

13) Finance Advisor Login

Now, by clicking on the **“Action”** button, Finance Advisor can take **Three** actions as shown in above screenshot.

- Finance Advisor can select the **“Reply to ADG”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Finance Advisor can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- Finance Advisor can select the **“Forward to DFA”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Finance Advisor - AA&FA | Search | User Name, Finance-Advisor | Help Desk | Logout

Home / AE/IE COS | FILTER

PDF | Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommender Amount by NH Div/BRO/PIU (In Cr.)
Actions	View	Reply by DFA to AA & FA	AE		RA00112BA007WB		NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235
Forward to DFA																			
Send for Review																			
Reply to Zonal ADG																			
		Forward by Zonal SE to AA & FA	AE	Pending with AA & FA (3 Days)	RA00346BA006MP		NH Division Gwalior	RO-MORTH-Bhopal	Madhya Pradesh	Under Construction (AD issued)	EPC	68	COS/AE/RA00346BA006MP/0002		11/01/2024	Reduction in scope (-ve CoS)		3000.0	4000

(xii)- ADG can select the “**Approved by ADG**” option from the drop-down menu. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Shri D. Sarangi - DG | Search | User Name, ADG-East-West | Help Desk | Logout

Home / AE/IE COS | Rajmarg | eOffice | AppSavy

Particular	AE/IE Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MORTH Approved	Zonal SE Approved	Zonal CE Approved	Zonal ADG Approved
COS Amount (In INR.)	253212	25452235	233333333	444444444	457555555	1213215242	1421342	
COS/RIS Request letter								Choose File No file chosen
Detailed Proposal with Estimate of COS (with Costing Sheet)	N/A	2354541	14212313 ro	45132123	44444444	145212122	112123	
Date of Submission / Recommendation / Approval	15/01/2025	15/01/2025	15/01/2025	15/01/2025	15/01/2025	16/01/2025	16/01/2025	dd/mm/yyyy

Cancel Submit

(xiii)- After **Issue Approval Letter** by ADG, **Action** button will be appear in **Zonal CE** Grid as shown below. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - CE-East-II

Search

User Name, CE-East-II

Help Desk

Logout

Home / AE/IE COS

Rajmarg

eOffice

AppSavy

that fast management system (TMS)

PDF

Excel

Show 10 entries

Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
<div>Actions</div> <div>Issue Approval Letter</div>	<div>View</div>	Approve by Zonal DG	AE	Pending with Zonal CE (0 Days)	RA00112BA007WB		NH Division Barasat	RO-MoRTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries

Previous

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(xiv)- After **Issue Approval Letter** by Zonal CE, **Action** button will be appear in **Zonal SE** Grid as shown below. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - CE-East-II | Search | User Name, CE-East-II | Help Desk | Logout

Home / AE/IE COS | Rajmarg | eOffice | AppSavy

PDF Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO-MORTH	State	Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommend Amount by NH Div/BRO/PIU (In Cr.)
Actions -	View -	Approve by Zonal ADG	AE	Pending with Zonal CE (0 Days)	RA00112BA007WB	NH Division Barasat	RO-MORTH-Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001			01/06/2025	Change of Scope (+ve CoS)	253212.0	25452235	

Showing 1 to 1 of 1 entries | Previous 1 Next

Issue Approval Letter

Type of COS Approval Letter: ☐ Generate Letter ☒ Upload Letter

Upload COS Approval Letter: Choose File | No file chosen

Cancel Submit

(xv)- After **Issue Approval Letter** by Zonal CE, **Action** button will be appear in **Zonal SE** Grid as shown below. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - SE-East-II | Search | User Name, SE-East-II | Help Desk | Logout

Home / AE/IE COS | FILTER

PDF Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	RO- MoRTH	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommended Amount by NH Div/BRO/PIU (In Cr.)
Issue Approval Letter		Approval Letter Issued by Zonal SE	AE	Pending with Zonal SE (0 Days)	RA00112BA007WB		NH Division Barasat	RO- MoRTH- Kolkata	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235

Showing 1 to 1 of 1 entries | Previous 1 Next

(xvi)- After **Issue Approval Letter** by Zonal SE, **Action** button will be appear in **RO MoRTH** Grid as shown below. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Shri Sandip Krishna Saha | Search | User Name, RO-MoRTH-Kolkata | Help Desk | Logout

Home / AE/IE COS | FILTER

PDF Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	NH Div/BRO/PIU	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommended Amount by NH Div/BRO/PIU (In Cr.)	Deleg Auth to Appro
Issue Approval Letter		Approval Letter Issued by Zonal SE	AE	Pending with RO- MoRTH (0 Days)	RA00112BA007WB		NH Division Barasat	West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235	

Showing 1 to 1 of 1 entries | Previous 1 Next

(xvii)- After **Issue Approval Letter** by RO, **Action** button will be appear in **NH DIVISION/RCC/PIU-MORTH** Grid as shown below. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Ajit Kumar Singh - Executive Engineer | Search | User Name, NH-Div-Barasat | Help Desk | Logout

Home / AE/IE COS | FILTER

New | PDF Excel | Show 10 entries | Search:

Action	View	Status	COS Initiated By	No. Of Days	UPC	AE/IE Name	State	Present Project Status	Mode	Project Length(Km)	COS/RIS No	Completion Scheduled as per contract	Date of COS/RIS identified at site	COS Type	AE/IE Contract Amount	Proposed Value of COS By AE/IE (In Cr.)	Recommended Amount by NH Div/BRO/PIU (In Cr.)	Delegated Authority to Approval	Valu CoS app Cr.)
Issue Approval Letter		Approval Letter Issued by RO- MoRTH	AE	Pending by NH Div/BRO/PIU (0 Days)	RA00112BA007WB		West Bengal	Under Construction (AD issued)	EPC	8	COS/AE/RA00112BA007WB/0001		01/06/2025	Change of Scope (+ve CoS)		253212.0	25452235		0

Showing 1 to 1 of 1 entries | Previous 1 Next

- Finally, NH DIVISION/RCC/PIU-MORTH will be issued Approval letter to AE/IE.

14) Send for Review

(xxi)- By clicking “**Send for Review**” option, a second level user is created by the NHIDCL officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned division will send the file to the second level user.

Send for Review

Send for Review *

Select

Select

Sh. Amit Singh - GM (Login ID : PMU-Sonamarg_1)

PDF Excel

Show 10 entries

Search:

Action	View	Status	COS No	UPN	Brief Description	Type of COS	Category of COS	Sub-Category of COS	Amount of total RIS/COS works approved till date (In Cr.)	Amount of RIS works approved till date (In Cr.)	Amount of COS works approved till date (In Cr.)	Does the COS warrant EOT?	Total Cost of COS (In INR) By Contr. For In-principle Approval	Total Cost of COS (In INR.) approved In-principle
Action	View	COS Request Recommended to PMU	COS/CO/DN0902301002JK_R/0001	DN/09023/01002/JK	Brief Description of COS Works	Regular COS	Change of Scope (+ve CoS)	Change in Ground Condition	0.0000	0.0000	0.0000	No		

Showing 1 to 1 of 1 entries

Previous 1 Next

Annexure-1

