

STANDARD OPERATING PROCEDURE

MODULE: BLACKLISTING OF Individuals



**Standard Operating Procedure of “BLACKLISTING OF Individuals
Module”**

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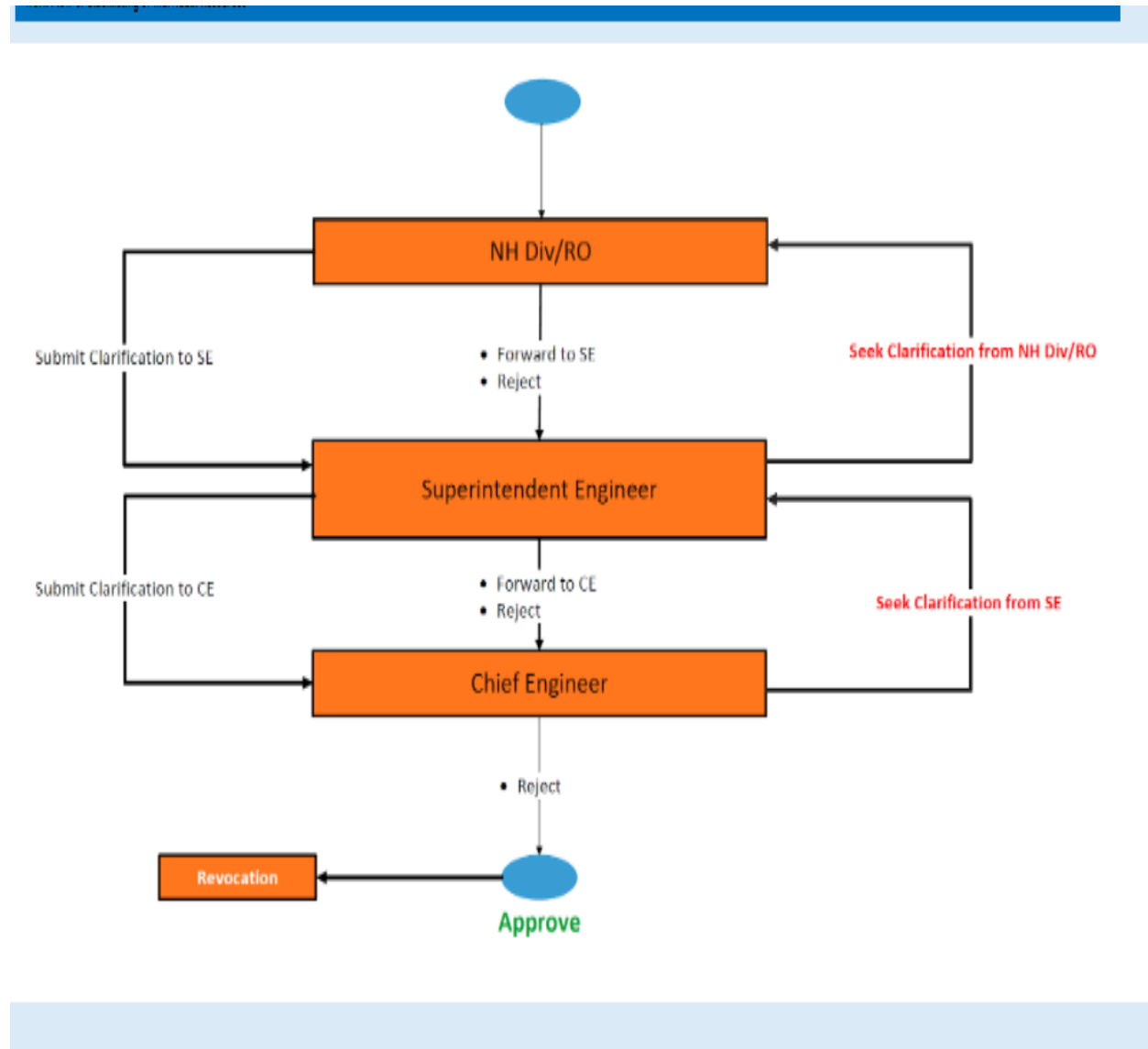
2) NH Div/RO-----4

3) Zonal SE-----5

4) Zonal CE-----6

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Work flow of Blacklisting of Individual



2) i) The NH Div/RO can initiate the process of blacklisting an agency. The following screen Desk will appear, where they can click the 'New' button to enter the required values.

Sr. No.	Action	View	Activity Status	UPC Code	Project Name	Current Project Stage	Category of the entity	Name of the Company	Type of Manpower	Name of Consultant	Infracon ID/Email	PAN No.	Aadhar No.	Mobile No.	Reason
1		View	Forward to RO by NH Div/PIU	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	ANILAGRAHVAL	AA22	QWERT4567J	123456789087	9999988880	test
2		View	Revoked by Zone-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	GAURAU/SHARMA	AS23	LAPDF3456T	223344665788	9878034590	performance issue

The following screen will visible after clicking on ' NEW ' button.

Blacklisting of Consultant (After Deployment)

UPC* Project*

Select UPC --Select Category--

Current Project Stage* Category of the Entity*

Type of Manpower* Designation*

Infracon ID/Email ID PAN No.*

Reason for Blacklisting*

Upload Blacklisting Document Issued* Blacklisting w.e.f. *

Aadhaar Number* Mobile Number*

ii) If the NH Division starts the process, it will be forwarded to the concerned RO login, and the following screen will be displayed.

Where The RO can forward the entry to the Zonal SE, reject it, or seek clarification on the entry.

Upon clicking any action button, the noting function will appear as shown in Annexure 1. Add a note and attach the DSC for final submission.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Ashish Asati | User Name: RO-MoRTH-Shopal

Home | Dashboards | Legal | Action Plan CFY | Admin Control | AE-IE Resource Management Report | Blacklisting/Debarment of Individuals/Agencies | Coord. Division | Correspondences | Disputes

Home

PDF Excel | Show 10 entries | Search:

Sr. No.	Action	View	Activity Status	UPC Code	Project Name	Current Project Stage	Category of the entity	Name of the Company	Type of Manpower	Name of Consultant	Infracon ID/Email	PAN No	Aadhar No.	Mobile No.	Reason
1	Forward to Zone-SE		Forward to by NH PIU	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	ANIL AGRAWAL	AA22	QWERT4567J	123456789087	9999988880	test
2	Seek Clarification		Forward to by e-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	GAURAV SHARMA	AS23	LAPDF3456T	223344665788	9876034590	performance issue

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3)After forwarded to the concerned Zonal SE login, the following screen will be displayed. The Zonal SE can forward the entry to the Zonal CE, reject it, or request clarification.

On selecting any action button, the noting function will appear as shown in Annexure 1. Add a note and attach the DSC for final submission.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Rananjay Singh - GM | User Name: SE-North-I

Home | MPR Dashboard | Monthly Progress Report | Stripchart- 2023 | Dashboards | RFI 2023 | Legal | Action Plan CFY | Admin Control | Administrator Master | AE-IE Resource

Home / Blacklisting/Debarment of Individuals/Agencies / Blacklisting of Individuals

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Sr. No.	Action	View	Activity Status	UPC Code	Project Name	Current Project Stage	Category of the entity	Name of the Company	Type of Manpower	Name of Consultant	Infracon ID/Email	PAN No	Aadhar No.	Mobile No.	Reason
1	Forward to Zone-CE		Forward to by e-SE by	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	ANIL AGRAWAL	AA22	QWERT4567J	123456789087	9999988880	test
2	Seek Clarification		Forward to by e-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	GAURAV SHARMA	AS23	LAPDF3456T	223344665788	9876034590	performance issue

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After the entry is forwarded to the concerned Zone-CE, the following screen will be displayed. The Zone-CE can approve the entry, reject it, or seek clarification.

Upon selecting any action button, the noting function will appear as shown in Annexure 1. Add a note and attach the DSC for final submission.

Sr. No.	Action	View	Activity Status	UPC Code	Project Name	Current Project Stage	Category of the entity	Name of the Company	Type of Manpower	Name of Consultant	Infracon ID/Email	PAN No	Aadhar No.	Mobile No.	Reason
1	Approved		Forward to Zone-CE by Zone-SE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	ANIL AGRAWAL	AA22	QWERT4567J	123456789087	9999988880	test
2	Seek Clarification		Invoked by Zone-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	GAURA/SHARMA	AS23	LAPDF3456T	22344665788	9876034590	performance issue

After clicking on Approve Button below screen will visible.

Input form for Blacklisting / Debarment of Individual(Deployed)

UPC*	Project*	Current Project Stage*
RA00001DA001DL	Package_2309	Balance for Award
Company Name*	Category of the Entity*	Type of Manpower*
XYZ Pvt. Ltd.	DPR Consultant	Key Professional
Designation*	Name of Consultant*	Infracon ID/Email ID
Environmental Specialist	ANIL AGRAWAL	AA22
PAN No.*	Reason for Blacklisting*	Upload Blacklisting Document Issued*
QWERT4567J	test	
Blacklisting w.e.f. *	Type of Blacklisting*	Time Period of Blacklisting (Months)*
15/10/2024	Time Based	5
Blacklisting Applicable Till*	Aadhaar Number*	Mobile Number*
15/03/2025	123456789087	9999988880

[Cancel](#) [Submit](#)

After submission, the Zone-CE will have the option to revoke the blacklisting . the following screen will be displayed.

Upon selecting any action button, the noting function will appear as shown in Annexure 1.
Add a note and attach the DSC for final submission.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Sh. Rahul Gupta - Chief Engineer

Search

User Name: CE-North-I

Help Desk

Logout

Home

Home / Blacklisting/Debarment of Individuals/Agencies / Blacklisting of Individuals

Rajmang

Office

7x AppSavy

8x

PDF

Excel

Show 10 entries

Search:

Sr. No.	Action	View	Activity Status	UPC Code	Project Name	Current Project Stage	Category of the entity	Name of the Company	Type of Manpower	Name of Consultant	Infracon ID/Email	PAN No	Aadhar No.	Mobile No.	Reason
1	Revocation		Approved by Zone-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	ANILAGRAWAL	AA22	QWERT4567J	123456789087	9999988880	test
2	View		Revoked by Zone-CE	RA00001DA001DL	Package_2309	Balance for Award	DPR Consultant	XYZ Pvt. Ltd.	Key Professional	GAURAJ/SHARMA	AS23	LAPDF3456T	223344556788	9876034590	performance issue

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ANNEXURE-1

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Sh. D. Sarangi - DG

Search

User Name: DG-RDASS

Help Desk

Logout

Dashboards

Action Plan CFY

Blacklisting/Debarment of Individuals/Agencies

Coor. Division

Correspondences

Dashboard

EDT & COS Reports

Feedback Report

GIS Based Dashboard

Highway

Payment Report

Plastic Waste Report

Progress Dashboard

Notepad

Uploaded Documents

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Forward to DG by ADG
@ADG-North - Shri Sudip Choudhary - ADG

Note No:7
Date: 14/10/2024

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Add Note

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Upload Correspondence

Cancel

Submit

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