



# **STANDARD OPERATING PROCEDURE**



## **CLEARANCE Module**

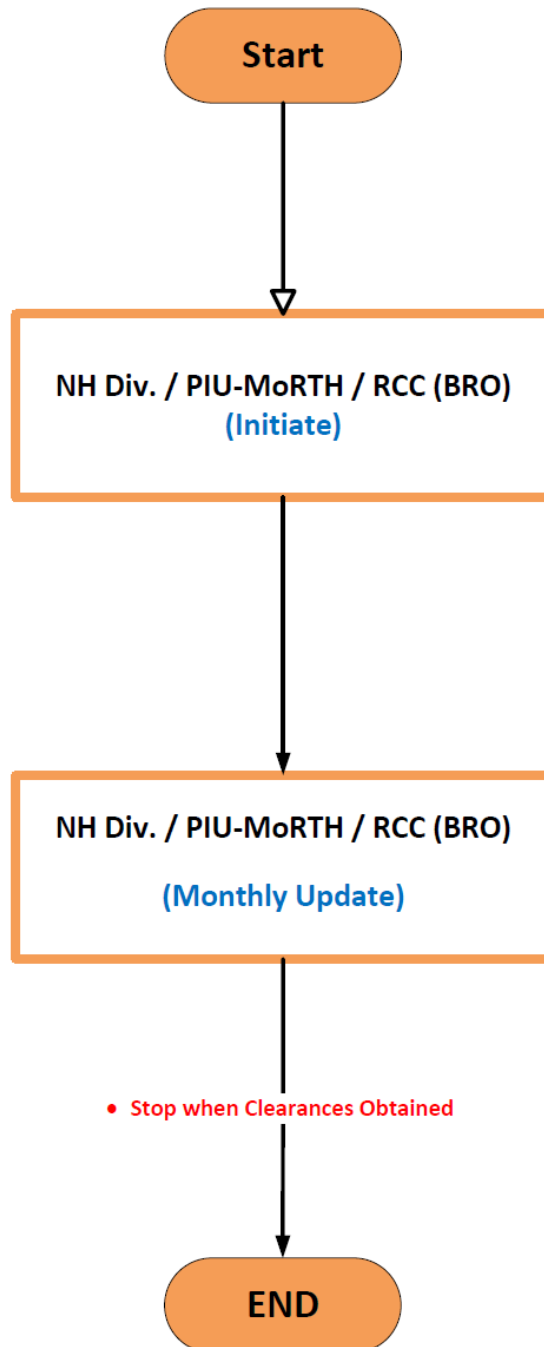
**Ministry of Road Transport and Highways**

# **Standard Operating Procedure of “Clearance Module”**

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# Workflow for Permit & Clearance



## 1) NH Div./RCC(BRO)/PIU-MoRTH Login

(i)- The below screen will appear in the NH Div./RCC(BRO)/PIU-MoRTH login, where the NH Div./RCC(BRO)/PIU-MoRTH can submit the details by clicking on the “**clearance**” tab as highlighted in red in the below screenshot.

The screenshot displays the 'Clearance' tab in the NH Div./RCC(BRO)/PIU-MoRTH login interface. The interface includes a header with the Ministry of Road Transport and Highways logo, a welcome message, a search bar, and user information. The main content area features a form for submitting clearance details, including fields for Category, From Chainage, To Chainage, Parivesh Proposal No., Parivesh Document, Division/District Involved, Likely Date, Effectuated Chainage (KM), Upload document (If Any), and Brief Remarks. A table below the form shows a list of entries with columns for Sr. No., Action, View, From Chainage, To Chainage, Status, UPC, Project Mode, State, Category, Effectuated Chainage (KM), Parivesh proposal no., District/Division Involved, Expected/Actual date of resolution, Brief Remarks, Date of Submission, Parivesh Document, Upload document (If Any), and All Clearance Obtained Document. The table currently displays 'No Data available'.

(ii)- NH Div./RCC(BRO)/PIU-MoRTH will fill the details of the “Clearance” by selecting the category from the DDL:

The screenshot displays the 'Clearance' tab in the NH Div./RCC(BRO)/PIU-MoRTH login interface, with the 'Category' dropdown menu open. The dropdown menu lists the following categories: Select Category, Environmental Clearance, Forest Clearance, Railways Clearance, Tree Cutting in Forest Land, Tree Cutting in Non-Forest Land, Wildlife Clearance, Defence, CRZ, and Other. The form fields and table below are the same as in the previous screenshot, but the 'Category' field is now populated with 'Environmental Clearance'.

-After filling in all the required fields, submit the form by clicking the **“Submit”** button. Now, details will be reflected in the NH Div./RCC(BRO)/PIU-MoRTH Grid. Now, by clicking on the **“Action”** button, NH Div./RCC(BRO)/PIU-MoRTH can take **five** actions as shown below screen:

Project Clearance:

Category:  From Chainage:  To Chainage:

Parivesh Proposal No.:  Parivesh Document:  Division/District Involved:

Likely Date:  Effectuated Chainage (KM):  Upload document (If Any):

Brief Remarks:

Submit Cancel

| From Chainage | To Chainage | Status           | UPC            | Project Mode             | State          | Category                | Effectuated Chainage (KM) | Parivesh proposal no. | District/Division Involved | Expected/Actual date of resolution | Brief Remarks | Date of Submission | Parivesh Document | Upload document (If Any) | All Clearance Obtained Document |
|---------------|-------------|------------------|----------------|--------------------------|----------------|-------------------------|---------------------------|-----------------------|----------------------------|------------------------------------|---------------|--------------------|-------------------|--------------------------|---------------------------------|
| 12.000        | 13.000      | Initiated by PIU | RA0NH59CA001MP | IRC (Item Rate Contract) | Madhya Pradesh | Environmental Clearance | 1.000                     | Aurb 2342             | MP                         | 17/10/2024                         | test          | 17/10/2024         |                   |                          |                                 |

(iii)- When NH Div./RCC(BRO)/PIU-MoRTH select the option **“Clearance Obtained”** then below mentioned form will open.

Clearance Obtained

Category:  From Chainage:  To Chainage:

Clearance Status:  Parivesh Proposal No.:  Parivesh Document:

Approved By (Div. name):  Approval date:  Likely Approval date:

Effectuated Chainage (KM):  Application Document:  NOC:

Compliance of Obligations:  Brief Remark:

Cancel Submit

| S.No. | Approval date | Status | Approved By (Div. name) | Comments |
|-------|---------------|--------|-------------------------|----------|
| 1     |               |        |                         |          |