



STANDARD OPERATING PROCEDURE

DPR EOT Module

Ministry of Road Transport and Highways

Standard Operating Procedure of “DPR-EOT Module”

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1) DPR Login

(i)- The below screen will be appear in DPR login where a user can update the details regarding DPR-EOT of respective projects.

The screenshot shows the 'EOT - DPR Consultant' dashboard. At the top, there's a navigation bar with 'MINISTRY OF ROAD TRANSPORT AND HIGHWAYS' and 'Welcome - DPR Test'. A search bar and user information 'User Name, DPR_RB0NH10CA001JK' are on the right. Below the navigation bar, there's a 'Home / DPR / DPR EOT' breadcrumb. The main content area has a 'NEW' button and a 'FILTER' button. A table is displayed with the following columns: Action, View, Status, No. Of Days, UPC, NH Div/BRO/PIU, Present Project Status, Mode, Project Length (Km), EOT Letter No, Start/Appointed Date of DPR (as applicable), Scheduled Completion of DPR (as applicable), Date of EOT identified at site, DPR Contractor Amount, Number of Day Extension applied by DPR, Recommended EOT by NH Div/BRO/PIU, Delegated Authority to Approval, and Number of Day for Extenti Approv. The table is currently empty, showing 'No data available in table' and 'Showing 0 to 0 of 0 entries'. There are 'Previous' and 'Next' buttons at the bottom right of the table.

(ii)- By clicking the “New” button the below form will be appear.

The screenshot shows the 'Extension Of Time - DPR Consultant' form. It has a 'Back to Grid' button at the top right. The form is divided into two main sections. The left section contains fields for: Brief Description of EOT (Maximum 500 characters), EOT Claiming on whose default (Select), EOT Due To (Select), EOT claiming for Stage (Select), Delay From (dd/mm/yyyy), No. of Delay Days (No. of Delay Days), Will you be able to absorb the delay (Yes/No), Is the DPR Consultant applicable for additional cost due to this delay (Yes/No), Relevant Clause No. as per Contract (Maximum 50 characters), and Upload Detailed Proposal with justification (Choose file | No file chosen). The right section contains fields for: Last DPR Deliverable (Test1.pdf), Delay To (dd/mm/yyyy), Number of Days Extension applied by Consultant (Number of Days Extension applied by Consultant), Is advance Notice given to MORTH for Delay (Yes/No), and Application Date (17/10/2024). A 'Submit' button is located at the bottom right.

-After filling in all the required fields, submit the form by clicking the “Submit” button. Now, the noting function will appear, as **Annexure 1**. Add a note and attach DSC for final submission.

Action	View	Status	No. Of Days	UPC	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Recommended EOT by NH Div/BRO/PIU
Withdraw	View	EOT Request Submitted by DPR	Pending with NH Div/BRO/PIU (0 Days)	RB0NH10CA001JK	OC 99 RCC (BRO)	Balance for Award	IRC (Item Rate Contract)	100	EOT/RB0NH10CA001JK0001			17/10/2024	0	12	

-DPR can withdraw the request, until further action taken by NH Div./RCC(BRO)/PIU-MoRTH.

2) NH Div./RCC(BRO)/PIU-MoRTH Login

(iii)- After the request submitted by the DPR consultant, then the request will be displayed in the **NH Div./RCC(BRO)/PIU-MoRTH** Grid as shown below image.

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Recommended EOT by NH Div/BRO/PIU	Designated Authority to Approval	Number of Day for Extension Approve	EOT Approval Letter	Act Dat App
Recommend to SE- NH Wing Circle Seek Clarification Reject Send for Review	View	EOT Request Submitted by DPR	Pending with NH Div/BRO/PIU (0 Days)	RB0NH10CA001JK	DPR Test	OC 99 RCC (BRO)	Balance for Award	IRC (Item Rate Contract)	100	EOT/RB0NH10CA001JK0001			17/10/2024	0	12			0		

Now, by clicking on the **“Action”** button, NH Div./RCC(BRO)/PIU-MoRTH can take **four** actions as shown below.

- In case of any Query/Clarification required by NH Div./RCC(BRO)/PIU-MoRTH, NH Div./RCC(BRO)/PIU-MoRTH can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- NH Div./RCC(BRO)/PIU-MoRTH can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- NH Div./RCC(BRO)/PIU-MoRTH can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- NH Div./RCC(BRO)/PIU-MoRTH can select the **“Recommend to SE- NH Wing Circle”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

(iv)- By clicking **“Recommend to SE- NH Wing Circle”** option, below form will be appear in NH

Div./RCC(BRO)/PIU-MoRTH login, where NH Div./RCC(BRO)/PIU-MoRTH can fill the details.

The screenshot shows the 'EOT - DPR Consultant' form with a modal titled 'Add Details'. The modal contains the following fields:

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation
Number of Extension Days	12	
Tentative Compensation Amount (in Cr.)	122	
Detailed Proposal with Justification / Approval letter	+ -	Browse... No file selected.
Comment on Approval (if any)	N/A	
Date of Submission / Recommendation / Approval	17/10/2024	17/10/2024

Buttons: Cancel, Submit

(v)- By clicking **“Send for Review”** option, a second level user is created by the MoRTH officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned division will send the file to the second level user.

The screenshot shows the 'EOT - DPR Consultant' form with a modal titled 'Send for Review'. The modal contains a dropdown menu labeled 'Send for Review *' with the option 'Select'.

Buttons: Cancel, Submit

3) SE- NH Wing Circle Login

(vi)- The request submitted by the PIU, then the request will be displayed in the SE-NH-Wing Circle login Grid as shown below image

The screenshot shows the 'EOT - DPR Consultant' grid with the following entry:

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/ BRO/ PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/ Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Recon EOT by Div/BF
Actions	View	Recommended by NH Div/ BRO/PIU to SE - NH Wing	Pending with SE - NH - Wing (0 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/ RA00007BD001JK/0001			01/10/2024	0	5	+

Showing 1 to 1 of 1 entries

Buttons: Previous, 1, Next

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel Show 10 entries Search:

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/ BRO/ PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/ Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Recon EOT by Div/BF
Recommend EOT Proposal		Recommended by SE-NH-Wing to SE-NH-Wing	Pending with SE-NH-Wing (0 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/ RA00007BD001JK/0001			01/10/2024	0	5	

Showing 1 to 1 of 1 entries

Previous 1 Next

Now, by clicking on the “Action” button, SE-NH-Wing Circle can take four actions as shown below screen.

- In case of any Query/Clarification required by SE-NH-Wing Circle, SE-NH-Wing Circle can option for the “Seek Clarification” option from the dropdown menu. After that, the page will appear as per Annexure 1.
- SE-NH-Wing Circle can also select the “Reject” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- SE-NH-Wing Circle can select the “Send for review” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- SE-NH-Wing Circle can select the “Recommended EOT Proposal” option from the drop-down menu. After that, the page will appear as per Annexure 1.

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel Show 10 entries Search:

Action View

Actions - View -

Showing 1 to 1 of 1 entries

Previous 1 Next

Add Details

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation
Number of Extension Days	5	5	5
Tentative Compensation Amount (in Cr.)		12	12
Detailed Proposal with Justification / Approval letter			Browse... 22096.pdf
Comment on Approval (if any)	N/A	2	2
Date of Submission / Recommendation / Approval	01/10/2024	17/10/2024	17/10/2024

Cancel Submit

4) NH-Div. CE -login

(vii)-The request submitted by the SE-NH-Wing Circle, then the request will be displayed in the NH-Div. CE login Grid as shown below image.

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel Show 10 entries Search:

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/ BRO/ PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/ Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Recon EOT by Div/BF
Actions -	View -	Recommended by SE-NH-Wing to CE-NH-Wing	Recommended by SE-NH-Wing to CE-NH-Wing (0 days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/ RA00007BD001JK/0001			01/10/2024	0	5	

Showing 1 to 1 of 1 entries

Previous 1 Next

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Sajad Ahmad Naqib - Chief Engineer | User Name: CE-NH-Srinagar | Help Desk | Logout

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel | Show 10 entries | Search:

	No. Of Days	UPC	DPR Consultant Name	NH Div/ BRO/ PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/ Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
Recommended by SE-NH Wing to CE-NH Wing (0 days)		RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/ RA00007BD001JK/0001			01/10/2024	0	5

Showing 1 to 1 of 1 entries | Previous 1 Next

Now, by clicking on the **“Action”** button, **NH-Div. CE** can take **four** actions as shown below screen.

- In case of any Query/Clarification required by **NH-Div. CE**, **NH-Div. CE** can option for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- **NH-Div. CE** can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- **NH-Div. CE** can select the **“Send for review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- **NH-Div. CE** can select the **“Recommended EOT Proposal”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS | Welcome - Sajad Ahmad Naqib - Chief Engineer | User Name: CE-NH-Srinagar | Help Desk | Logout

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel | Search:

Action View

Showing 1 to 1 of 1 entries

Add Details

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation
Number of Extension Days	5	5	5	5
Tentative Compensation Amount (in Cr)		12	12	5
Detailed Proposal with Justification / Approval letter				Browse ManpowerKJ (2).pdf
Comment on Approval (if any)	N/A	2	2	2
Date of Submission / Recommendation / Approval	01/10/2024	17/10/2024	17/10/2024	17/10/2024

Cancel Submit

DPR Contractor Amount | Number of Day Extension applied by DPR

0 | 5

Previous 1 Next

5) RO-MoRTH Login

(viii)- After the request submitted by the NH Div./RCC(BRO)/PIU-MoRTH, then the request will be displayed in the **RO-MoRTH Grid** as shown below image.

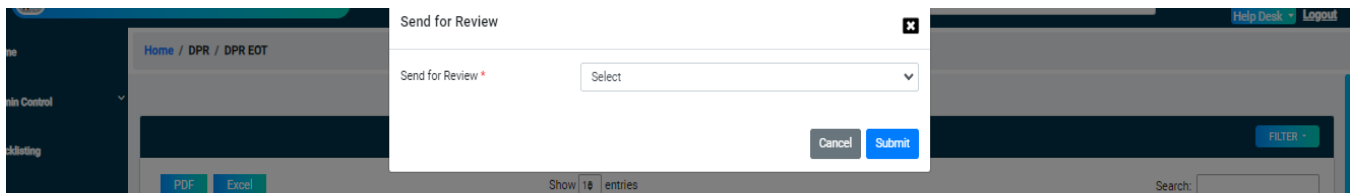
Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
Actions	View	Recommended by CE-NH Wing to RO-MoRTH	Pending with CE-NH-Wing (0 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5

Now, by clicking on the **“Action”** button, RO-MoRTH can take **four** actions as shown below screen.

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
<ul style="list-style-type: none"> Recommend EOT Proposal Seek Clarification to CE-NH Wing Reject Send for Review 	View	Recommended by CE-NH Wing to RO-MoRTH	Pending with CE-NH-Wing (0 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5

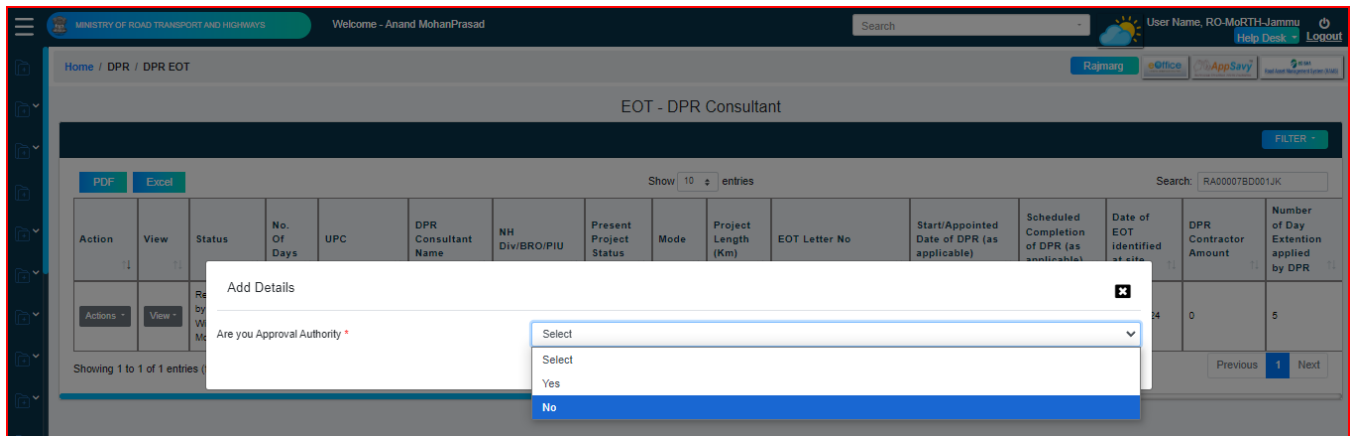
- In case of any Query/Clarification required by RO-MoRTH, RO-MoRTH can opt for the **“Seek Clarification to CE-NH Wing”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- RO-MoRTH can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- RO-MoRTH can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- RO-MoRTH can select the **“Recommend EOT Proposal”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

(ix)-By clicking **“Send for Review”** option, a second level user is created by the MORTH officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned division will send the file to the second level user.

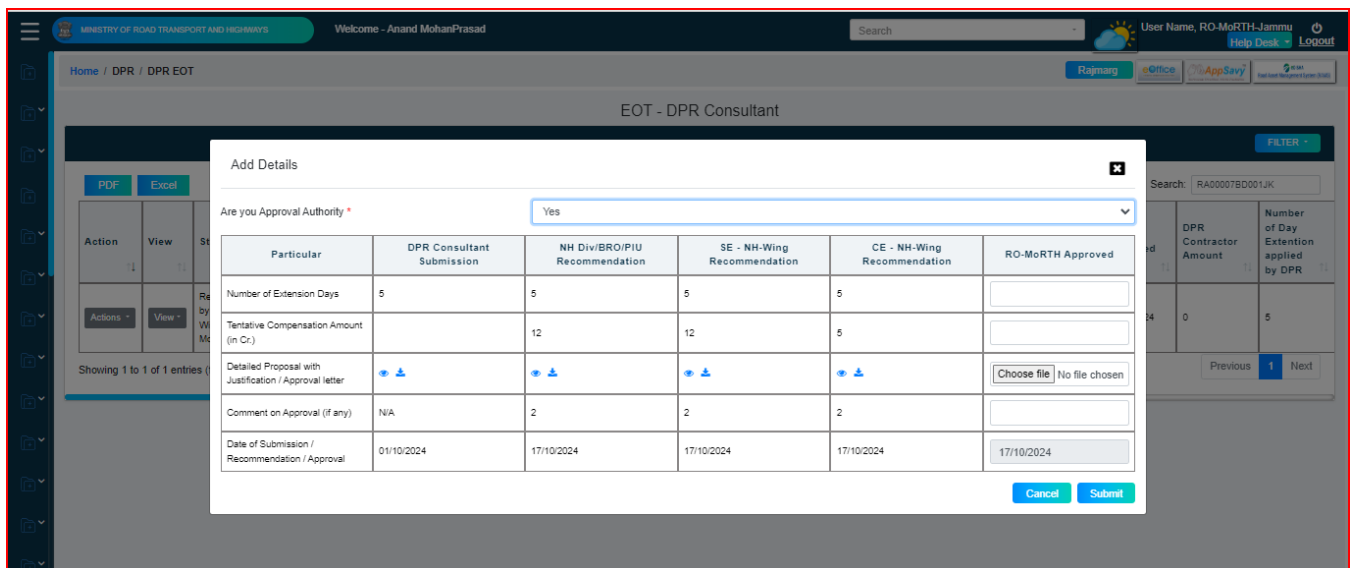


(x)-By clicking “**Recommend EOT Proposal**” option, DDL will appear as “**Are you Approval Authority?**” with “Yes” & “No” options –

-If RO-MoRTH will select Approval Authority as “Yes” then request will be approved by RO-MoRTH



-If RO-MoRTH will select Approval Authority as “No” then request will be forwarded to Zonal SE.



6) Zonal SE Login

(xi)- After the request “**Recommend EOT Proposal**”, then the request will be displayed in the **Zonal SE Grid** as shown below image.

The screenshot shows the 'EOT - DPR Consultant' grid. The grid has columns for Action, View, Status, No. Of Days, UPC, DPR Consultant Name, NH Div/BRO/PIU, Present Project Status, Mode, Project Length (Km), EOT Letter No, Start/Appointed Date of DPR (as applicable), Scheduled Completion of DPR (as applicable), Date of EOT identified at site, DPR Contractor Amount, Number of Day Extension applied by DPR, and Ri Et Di. The first entry shows a status of 'Forward by RO-MORTH to Zonal SE', 'Pending with Zonal SE (1 Days)', and a number of days extension of 5.

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Ri Et Di
Actions	View	Forward by RO-MORTH to Zonal SE	Pending with Zonal SE (1 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5	

Now, by clicking on the “**Action**” button, **Zonal SE** can take **Five** actions as shown below screen.

The screenshot shows the 'EOT - DPR Consultant' grid with the 'Action' dropdown menu open. The menu options are: Recommend EOT Proposal, Forward to IFD, Seek Clarification, Reject, and Send for Review. The grid data is the same as in the previous screenshot.

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Ri Et Di
Actions	View	Forward by RO-MORTH to Zonal SE	Pending with Zonal SE (1 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5	

- In case of any Query/Clarification required by Zonal SE, Zonal SE can opt for the “**Seek Clarification**” option from the dropdown menu. After that, the page will appear as per Annexure 1.
- ZONAL SE can also select the “**Reject**” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL SE can select the “**Recommend EOT Proposal**” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL SE can select the “**Send for Review**” option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL SE can select the “**Forward to IFD**” option from the drop-down menu. After that, the page will appear as per Annexure 1.

(xii)- By clicking “**Send for Review**” option, a second level user is created by the MORTH officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned

division will send the file to the second level user.

Send for Review

Send for Review *

Select

Cancel Submit

Action	View	Status	No. Of Days	UPN	DPR Consultant Name	PMU	RO	State	Executive Director	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site
Actions -	View -	Forward by RO to HQ	Pending with HQ (0 Days)	DN/01012/01001/UK	Vishal	PMU- Uttarakshi	RO- Dehradun	Uttarakhand		Balance for Award	EPC (Engineering Procurement & Construction)	200	EOT/DN0101201001UK/0009			27/08/2024

(xiii)- By clicking “**Recommend EOT Proposal**” option, DDL will appear as “**Are you Approval Authority?**” with “Yes” & “No” options –

-If Zonal SE will select Approval Authority as “Yes” then request will be approved by Zonal SE.

Add Details

Are you Approval Authority *

Select

Select

Yes

No

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Ri Et Di
Actions -	View -	Forward by RO to HQ	Pending with HQ (0 Days)											0	5	

-If Zonal SE will select Approval Authority as “No” then request will be forwarded to Zonal CE.

Add Details

Are you Approval Authority *

Yes

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MoRTH Approved	Zonal SE Approved
Number of Extension Days	5	5	5	5	2	
Tentative Compensation Amount (in Cr.)		12	12	5	2	
Detailed Proposal with Justification / Approval letter						Choose file gkp...pdf
Comment on Approval (if any)	N/A	2	2	2	2	
Date of Submission / Recommendation / Approval	01/10/2024	17/10/2024	17/10/2024	17/10/2024	17/10/2024	18/10/2024

Cancel Submit

7) ZONAL CE Login

(xiv)-After the request submitted by the ZONAL SE, then the request will be displayed in the **ZONAL CE Grid** as shown below image:

The screenshot shows the 'EOT - DPR Consultant' grid. A dropdown menu is open over the 'Action' column, showing options: 'Recommend EOT Proposal', 'Forward to IFD', 'Seek Clarification', 'Reject', and 'Send for Review'. The table contains one visible entry with the following data:

No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
Pending with Zonal CE (0 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5

- Now, by clicking on the **“Action”** button, **ZONAL CE** can take **Five** actions as shown below.

- In case of any Query/Clarification required by ZONAL CE, ZONAL CE can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- ZONAL CE can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL CE can select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL CE can also select the **“Recommend EOT Proposal”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ZONAL CE can select the **“Forward to IFD”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

(xv)-By clicking **“Send for Review”** option, a second level user is created by the MORTH officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned division will send the file to the second level user.

The screenshot shows the 'Send for Review' dialog box with a 'Send for Review' label and a 'Select' dropdown menu. Below the dialog, the table shows the following entry:

Action	View	Status	No. Of Days	UPN	DPR Consultant Name	PMU	RO	State	Executive Director	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site
Forward by HQ to Executive Director		Pending with Executive Director (0 Days)		DN/01012/01001/UK	Vishal	PMU- Uttarakshi	RO- Dehradun	Uttarakhand		Balance for Award	EPC (Engineering Procurement & Construction)	200	EOT/DN0101201001UK/0009			27/08/2024

(xvi)- By clicking “**Recommend EOT Proposal**” option, DDL will appear as “**Are you Approval Authority?**” with “Yes” & “No” options –

-If ZONAL CE will select Approval Authority as “Yes” then request will be approved by ZONAL CE.

The screenshot shows the 'EOT - DPR Consultant' interface. A modal titled 'Add Details' is open, displaying the question 'Are you Approval Authority *'. Below the question is a dropdown menu with the following options: 'Select', 'Select', 'Yes', and 'No'. The 'Select' option is currently selected. The background interface includes a table with columns for various project details and a search bar at the top right.

-If ZONAL CE will select Approval Authority as “No” then request will be forwarded to ADG.

The screenshot shows the 'EOT - DPR Consultant' interface with the 'Add Details' modal open. The 'Are you Approval Authority *' dropdown is now set to 'No'. The modal contains a table with the following data:

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MORTH Recommendation	Zonal SE Recommendation	Zonal CE Recommendation
Number of Extension Days	5	5	5	5	2	5	
Tentative Compensation Amount (in Cr.)		12	12	5	2	12	
Detailed Proposal with Justification / Recommendation letter	View	View	View	View	View	View	Choose file N...en
Comment on Recommendation (if any)	N/A	2	2	2	2	2	
Date of Submission / Recommendation / Approval	01/10/2024	17/10/2024	17/10/2024	17/10/2024	17/10/2024	18/10/2024	18/10/2024

At the bottom of the modal are 'Cancel' and 'Submit' buttons. The background interface shows a sidebar with navigation options and a table of project entries.

8) ADG Login

(xvii)-After the request submitted by the ZONAL CE, then the request will be displayed in the **ADG Grid** as shown below image:

Home / DPR / DPR EOT

EOT - DPR Consultant

PDF Excel

Show 10 entries

Search: RA00007BD001JK

Approved	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR	Re E Di
Forward to IFD Seek Clarification Reject Send for Review	Pending with Zonal ADG (0 Days)		RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5	

Showing 1 to 1 of 1 entries (filtered from 8 total entries)

Previous 1 Next

Now, by clicking on the **“Action”** button, **ADG** can take **Five** actions as shown below.

- In case of any Query/Clarification required by ADG, ADG can opt for the **“Seek Clarification”** option from the dropdown menu. After that, the page will appear as per Annexure 1.
- ADG can also select the **“Reject”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ADG can also select the **“Send for Review”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ADG can also select the **“Approve”** option from the drop-down menu. After that, the page will appear as per Annexure 1.
- ADG can select the **“Forward to IFD”** option from the drop-down menu. After that, the page will appear as per Annexure 1.

(xviii)- By clicking **“Send for Review”** option, a second level user is created by the MORTH officers only from their login. After the creation of a second level user, the name of the authority reflected in the DDL. The concerned division will send the file to the second level user.

Send for Review

Send for Review *

Select

Cancel Submit

(xix)- By clicking “**Approve**” option, below form will be appear in ADG login, where ADG can fill the details –

The screenshot shows the 'Add Details' form in the ADG login interface. The form contains a table with the following columns: Particular, DPR Consultant Submission, NH Div/BRO/PIU Recommendation, SE - NH-Wing Recommendation, CE - NH-Wing Recommendation, RO-MoRTH Approved, Zonal SE Approved, Zonal CE Approved, and Zonal ADG Approved. The table has 6 rows of data. Below the table are 'Cancel' and 'Submit' buttons.

Particular	DPR Consultant Submission	NH Div/BRO/PIU Recommendation	SE - NH-Wing Recommendation	CE - NH-Wing Recommendation	RO-MoRTH Approved	Zonal SE Approved	Zonal CE Approved	Zonal ADG Approved
Number of Extension Days	5	5	5	5	2	5	5	
Tentative Compensation Amount (in Cr.)		12	12	5	2	12	12	
Detailed Proposal with Justification / Approval letter								Choose file N...
Comment on Approval (if any)	N/A	2	2	2	2	2	2	
Date of Submission / Recommendation / Approval	01/10/2024	17/10/2024	17/10/2024	17/10/2024	17/10/2024	18/10/2024	18/10/2024	dd/mm/yyyy

9) Zonal CE Login

(xx)- After the request Approval by the ADG, then the request will be displayed in the **Zonal CE** as shown below image:

The screenshot shows the 'EOT - DPR Consultant' grid in the Zonal CE login interface. The grid displays a list of project details with the following columns: Action, View, Status, No. Of Days, UPC, DPR Consultant Name, NH Div/BRO/PIU, Present Project Status, Mode, Project Length (Km), EOT Letter No, Start/Appointed Date of DPR (as applicable), Scheduled Completion of DPR (as applicable), Date of EOT identified at site, DPR Contractor Amount, and Number of Day Extension applied by DPR. The grid has 3 rows of data. Below the grid is an 'Issue Approval Letter' button.

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
		Forward by DFA to AFA	Pending with AFA (11 Days)	RA00001DA001DL	Rajesh Kumar	NH Division Gwalior	Balance for Award	HAM (Hybrid Annuity Model)	33	EOT/RA00001DA001DL/0002			03/10/2024	0	45
		Approve by Zonal ADG	Pending with Zonal CE (3 Days)	RA00007BD001JK	Ajay	NH Division PCD 1st Srinagar	Balance for Award	BOO (Build Own Operate)	100	EOT/RA00007BD001JK/0001			01/10/2024	0	5
		EOT Request Submitted by DPR	Pending with NH Div/BRO/PIU (4 Days)	RA00001DA001DL	Rajesh Kumar	NH Division Gwalior	Balance for Award	HAM (Hybrid Annuity Model)	33	EOT/RA00001DA001DL/0006			17/10/2024	0	12

(xxi)-After Approval of ADG, “**Issue Approval Letter**” button will be appear in **Zonal CE Grid** as shown below. After that, the page will appear as per Annexure 1.

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EOT - DPR Consultant

PDF Excel Show 18 entries

Action	View	Status	No. Of Days	UPN	DPR Consultant Name	PMU	RO	State	Executive Director	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site
Issue Approval Letter		Approve by Managing Director	Pending with Director (0 Days)	DN/01012/01001/UK	Vishal	PMU- Uttarakshi	RO- Dehradun	Uttarakhand		Balance for Award	EPC (Engineering Procurement & Construction)	200	EOT/DN0101201001UK/0009			27/08/2024

(xxii)-After clicking on “Issue Approval Letter”, option will be appear for **Generate Letter** or **Upload Letter**.

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Issue Approval Letter

Type of EoT Letter ☐ Generate Letter ☒ Upload Letter

Upload EoT Letter No file chosen

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
		Forward by DFA to AFA	Pending with AFA (11 Days)	RA00001DA001DL	Rajesh Kumar	NH Division Gwalior	Balance for Award	HAM (Hybrid Annuity Model)	33	EOT/RA00001DA001DU/0002			03/10/2024	0	45

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS Welcome - Sh. Rajesh Kurda - Chief Engineer

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Issue Approval Letter

Type of EoT Letter ☒ Generate Letter ☐ Upload Letter

Action	View	Status	No. Of Days	UPC	DPR Consultant Name	NH Div/BRO/PIU	Present Project Status	Mode	Project Length (Km)	EOT Letter No	Start/Appointed Date of DPR (as applicable)	Scheduled Completion of DPR (as applicable)	Date of EOT identified at site	DPR Contractor Amount	Number of Day Extension applied by DPR
		Forward by DFA to AFA	Pending with AFA (11 Days)	RA00001DA001DL	Rajesh Kumar	NH Division Gwalior	Balance for Award	HAM (Hybrid Annuity Model)	33	EOT/RA00001DA001DU/0002			03/10/2024	0	45

(xxiii)- After **Issued Approval Letter** by Zonal CE, “Issue Approval Letter” button will be appear in Zonal SE Grid. After that, the page will appear as per Annexure 1.

- Same downline flow goes till NH Div./RCC(BRO)/PIU-MoRTH followed by Annexure 1.

(xxiv)- Finally, NH DIV./RCC(BRO)/PIU-MORTH will be issued Approval letter to DPR.

Annexure- 1

