



# **STANDARD OPERATING PROCEDURE**



## **DEPLOYMENT/REPLACEMENT OF RESOURCES Module**

**Ministry of Road Transport and Highways**

- **DPR Login:** - To initiate the process, DPR clicked on new button as shown below.

The screenshot shows the 'Deployment of Resources by DPR/AEIE' page. The grid has columns for Sr. No., Action, View, Activity Status, RO, PIU, Replacement No., Unique Team ID, CPPP Tender No., UPC, Type of Manpower, Designation, Type of Deployment, Team Member Name, Technical Evaluation, As per RFP Evaluation Marks, and Aadhar Card No. The grid is currently empty, displaying 'Showing 0 to 0 of 0 entries'.

After clicking on New button, DPR initiate the process to deploy resource & below form is open. After filling all the required details, DPR can submit the form.

The screenshot shows the 'Key/Sub/Other Professional Form' with the following details:

- UPC: RA0NH55FA001MP
- Project Name: Project Gwalior to Bhopal
- Agency Name: [Empty]
- Unique Team ID: AIPL 2343
- CPPP Tender No.: 2345
- Appointment date: [Empty]
- Total Contract Duration (Months): 10
- Type of Manpower: Key-Professional
- Designation: Senior Bridge Engineer
- Type of deployment: Full Time
- Technical Evaluation: 2706
- Team Member Name: sunee verma
- Infracon/Email ID: Sunee@amnex.com
- Aadhar No.: 954641101110
- PAN No.: ATIVP4576D
- Mobile No.: 8175034149
- Man Month Rate (as per Contract) in INR: 3
- Contractual Man Month: 2
- Mobilization on site Date: 14/10/2024
- Mobilization on site documents: Choose File | vijbypasspckg4.pdf
- CV (. Pdf): Choose File | Invoiceerror\_merged.pdf

After the Submission, Entry will be shown in DPR Grid as shown below.

The screenshot shows the 'Deployment of Resources by DPR/AEIE' page with the grid displaying the entry for the submitted resource. The grid has columns for Sr. No., Action, View, Activity Status, RO, PIU, Replacement No., Unique Team ID, CPPP Tender No., UPC, Type of Manpower, Designation, Type of Deployment, Team Member Name, Technical Evaluation, As per RFP Evaluation Marks, and Aadhar Card No. The entry is as follows:

Sr. No.	Action	View	Activity Status	RO	PIU	Replacement No.	Unique Team ID	CPPP Tender No.	UPC	Type of Manpower	Designation	Type of Deployment	Team Member Name	Technical Evaluation	As per RFP Evaluation Marks	Aa Ca
2		View	Forward to NH Div./PIU by DPR	RO-MoRTH-Bhopal	NH Division Gwalior		AIPL 2343	2345	RA0NH55FA...	Key-Professional	Senior Bridge Engineer	Full Time	sunee verma	2706		954

The grid is showing 1 to 1 of 1 entries (filtered from 2 total entries).

- NH Div./RCC(BRO)/PIU-MoRTH Login:** - In NH Div./RCC(BRO)/PIU-MoRTH Login, 2 options “Forward to RO-MoRTH” & “Seek Clarification” are display.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Indar SinghJadon

Search

User Name, NH-Div-Gwalior

Help Desk

Logout

Home

Dashboards

RPI 2023

Legal

Action Plan CFY

Admin Control

AE-IE Resource Management Report

Blacklisting/Debarment of Individuals/Agencies

Home / DPR / Deployment of Resources by DPR/AEIE

Rajmarg

eOffice

AppSavy

100% Road Asset Management System (RAMS)

PDF

Excel

Show 10 entries

Search: ATIVP4576D

Sr. No.	Action	View	Activity Status	RO	PIU	Replacement No.	Unique Team ID	CPPP Tender No.	UPC	Type of Manpower	Designation	Type of Deployment	Team Member Name	Technical Evaluation
4	Forward to RO	Seek Clarification	Forward to NH Div./PIU by DPR	RO-MoRTH-Bhopal	NH Division Gwalior		AIPL 2343	2345	RA0NH55FA0...	Key-Professional	Senior Bridge Engineer	Full Time	suneel verma	2706

Showing 1 of 6 total entries (viewed from 6 total entries)

Previous1Next

On clicking the “Forward to RO” option, below form is open where NH Div./RCC(BRO)/PIU-MoRTH required to enter information and click “Submit” button.

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Welcome - Indar SinghJadon

Search

User Name, NH-Div-Gwalior

Help Desk

Logout

Home / DPR / Deployment of Resources by DPR/AEIE

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100% Road Asset Management System (RAMS)

Update Form

UPC

RA00001DA001DL

Project Name

Package\_2309

Agency Name

XYZ Pvt. Ltd.

Unique Team ID

011024

CPPP Tender No.

Aashish\_1

Appointment date

Total Contract Duration (Months)

222

Details of Professional

Type of Manpower

Key-Professional

Designation

Environmental Specialist

Type of deployment

Full Time

Infracon ID

qwe1122

Replacement No.

7\_5\_RA00001DA001DL\_1

Remuneration

If Serial no. 4 than 15% is freeze

Cancel

Submit

- **RO-MoRTH: -** After submission by NH Div./RCC(BRO)/PIU-MoRTH, it reflects in RO-MoRTH login, where “Forward to Zonal-SE” button is display.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Ashish Asati

Search

User Name, RO-MoRTH-Bhopal

Help Desk

Logout

Home

Dashboards

Legal

Action Plan CFY

Admin Control

AE-IE Resource Management Report

Blacklisting/Debarment of Individuals/Agencies

Coor. Division

Home / DPR / Deployment of Resources by DPR/AEIE

Rajmarg

Office

AppSavy

ISRA

Filter

PDF

Excel

Show 10 entries

Search: ATIVP4576D

Showing 1 of 1 entries (viewed from 6 total entries)

Previous

1

Next

On clicking the “Forward to Zonal-SE” button below form is display where RO-MoRTH required to fill necessary information and then “Submit” the form.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Ashish Asati

Search

User Name, RO-MoRTH-Bhopal

Help Desk

Logout

Home

Dashboards

Legal

Action Plan CFY

Admin Control

AE-IE Resource Management Report

Blacklisting/Debarment of Individuals/Agencies

Coor. Division

Correspondences

Complaints

R Master Data

Home / DPR / Deployment of Resources by DPR/AEIE

Rajmarg

Office

AppSavy

ISRA

Key/Sub/ Other Professional Details Form

UPC

Project Name

Agency Name

Unique Team ID

CPPP Tender No.

Appointment date

Total Contract Duration (Months)

Details of Professional

Type of Manpower

Designation

Type of deployment

Team Member Name

Mobile No.

Fields	Updated by DPR	Updated by NH Div./PIU	Updated by RO
Technical Evaluation	2706	2707	
Aadhar No.	954641101110	943542111011	
PAN No.	ATIVP4576D	APTIE4574P	
Infracon ID/Email ID	Suneel@amnec.com	Sunil@amnec.com	
Man Month Rate (as per Contract) in INR*	3	3	
Contractual Man Month	2	2	
Mobilization on site Date	14/10/2024	14/10/2024	
Mobilization on site documents			Choose File No file chosen
CV			Choose File No file chosen
Date of Submission	16/10/2024	16/10/2024	16/10/2024

Cancel

Submit

- **Zonal-SE Login:** - 2 options are display as given below.

The screenshot shows the 'Deployment of Resources by DPR/AEIE' page. A table lists resource entries with columns: Sr. No., Action, View, Activity Status, RO, PIU, Replacement No., Unique Team ID, CPPP Tender No., UPC, Type of Manpower, Designation, Type of Deployment, Team Member Name, and Technical Evaluation. A tooltip for the 'Forward to Zone-CE' button indicates 'Seek Clarification'. The table shows one entry for 'Senior Bridge Engineer' with team ID 'AIPL 2343' and member name 'suneel verma'.

Sr. No.	Action	View	Activity Status	RO	PIU	Replacement No.	Unique Team ID	CPPP Tender No.	UPC	Type of Manpower	Designation	Type of Deployment	Team Member Name	Technical Evaluation
2	Forward to Zone-CE		Forward to Zone-CE by	RO- MoRTH- Bhopal	NH Division Gwalior		AIPL 2343	2345	RA0NH55FA0...	Key- Professional	Senior Bridge Engineer	Full Time	suneel verma	2706

On clicking the “Forward to Zonal-CE” button below form is display where Zonal-SE required to fill necessary information and then “Submit” the form.

The screenshot shows the 'Key/Sub/ Other Professional Details Form' and 'Details of Professional' form. The form includes fields for UPC, Project Name, Agency Name, Unique Team ID, CPPP Tender No., Appointment date, Total Contract Duration (Months), Type of Manpower, Designation, Type of deployment, Team Member Name, and Mobile No. Below the form is a table showing fields updated by DPR, NH Div./PIU, RO, and Zone-SE.

Fields	Updated by DPR	Updated by NH Div./PIU	Updated by RO	Updated by Zone-SE
Technical Evaluation	2706	2707	2707	
Aadhar No.	954641101110	943542111011	976555555555	
PAN No.	ATIVP4576D	APTIE4574P	AIPBU6675E	
Infracon ID/Email ID	Suneel@amnex.com	Sunil@amnec.com	Sunrd@amnex.com	
Man Month Rate (as per Contract) in INR*	3	3	3	
Contractual Man Month	2	2	2	
Mobilization on site Date	14/10/2024	14/10/2024	14/10/2024	
Mobilization on site documents				<input type="button" value="Choose File"/> No file chosen
CV				<input type="button" value="Choose File"/> No file chosen
Date of Submission	16/10/2024	16/10/2024	16/10/2024	16/10/2024

- Zonal-CE Login:** - On selection of “Forward to Zonal-CE” in Zonal SE Login, submission reflects in “Zonal-CE’s login” as shown below. Where 2 options appear on action button.

MINISTRY OF ROAD TRANSPORT AND HIGHWAYS

Welcome - Ajmer Singh - Chief Engineer

Search

User Name, CE-Central  
Help Desk Logout

Home

MPR Dashboard

Monthly Progress Report

Stripchart - 2023

Dashboards

RFI 2023

Legal

Action Plan CFY

Admin Control

Home / DPR / Deployment of Resources by DPR/AEIE

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FILTER

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Show 10 entries

Search: ATIVP4576D

Sr. No.	Action	View	Activity Status	RO	PIU	Replacement No.	Unique Team ID	CPPP Tender No.	UPC	Type of Manpower	Designation	Type of Deployment	Team Member Name	Technical Evaluation
2	Approve Seek Clarification		Forward to Zone-CE by Zone-SE	RO- MoRTH- Bhopal	NH Division Gwalior		AIPL 2343	2345	RA0NH55FA0...	Key- Professional	Senior Bridge Engineer	Full Time	suneel verma	2706

Showing 1 entries (filtered from 2 total entries)

Previous1Next

On clicking the “Approve” button, below form is display and fill the required information, it gets approved.

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Welcome - Ajmer Singh - Chief Engineer

Search

User Name, CE-Central  
Help Desk Logout

Home

MPR Dashboard

Monthly Progress Report

Stripchart - 2023

Dashboards

RFI 2023

Legal

Action Plan CFY

Admin Control

Home / DPR / Deployment of Resources by DPR/AEIE

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Key/Sub/ Other Professional Details Form

UPC

Project Name

Agency Name

RA0NH55FA001MP

Project Gwalior to Bhopal

Unique Team ID

CPPP Tender No.

Appointment date

Total Contract Duration (Months)

AIPL 2343

2345

10

Details of Professional

Type of Manpower

Designation

Type of deployment

Team Member Name

Key-Professional

Senior Bridge Engineer

Full Time

suneel verma

Mobile No.

8175034149

Fields	Updated by DPR	Updated by NH Div./PIU	Updated by RO	Updated by Zone-SE	Updated by Zone-CE
Technical Evaluation	2706	2707	2707	2708	
Aadhar No.	954641101110	943542111011	976555555555	755765465453	
PAN No.	ATIVP4576D	APTIE4574P	AIPBU6675E	ATVYB7765I	
Infracon ID/Email ID	Suneel@amnec.com	Sunil@amnec.com	Sunrd@amnec.com	Sunil@amnec.com	
Man Month Rate (as per Contract) in INR*	3	3	3	3	
Contractual Man Month	2	2	2	2	
Mobilization on site Date	14/10/2024	14/10/2024	14/10/2024	14/10/2024	
Mobilization on site documents					Choose File No file chosen
CV					Choose File No file chosen
Date of Submission	16/10/2024	16/10/2024	16/10/2024	16/10/2024	16/10/2024

Cancel Submit

Once it gets approved, “Replacement” option is display in “DPR Login” where user able to replace the deployed user after approval of “Zonal-CE”.

Flow goes same for “Replacement” as for “Deployment”.

## ANNEXURE-1

