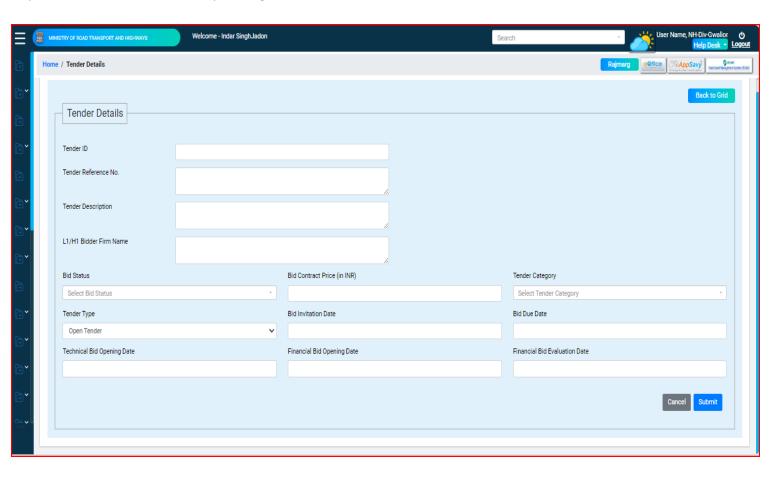
Ministry of Road Transport & Highways, Government of India

"Tender Details" Standard Operating Procedure

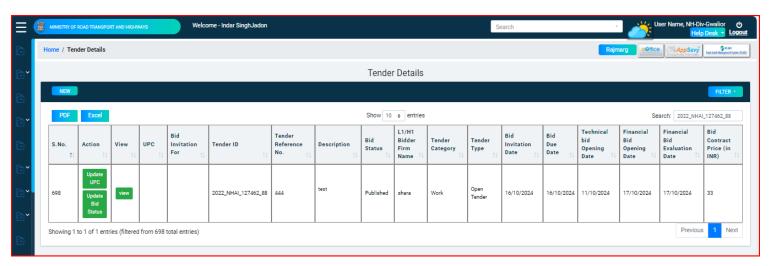
1- The below screen will appear in NH Division/RCC(BRO)/PIU-MoRTH, SE-NH Wing, CE-NH Wing, RO-MoRTH, Zonal Head login where all can Update the Tender details by clicking on "NEW" button.



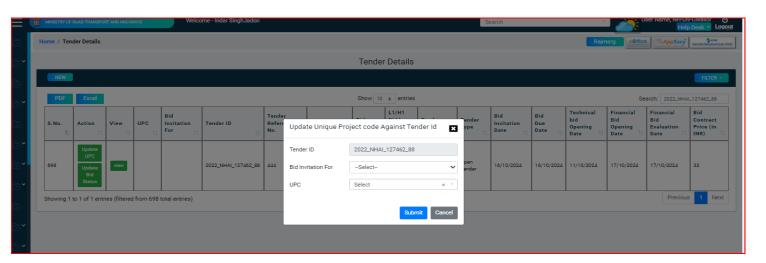
2- By clicking the "NEW" Button, a form will appear on the screen as shown in below screenshot. After filling all the required fields, submit the form by clicking the "Submit" button.



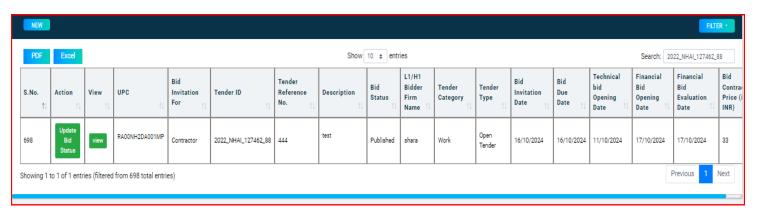
3- The request made by respective NH Division/RCC(BRO)/PIU-MoRTH, SE-NH Wing, CE-NH Wing, RO-MoRTH, Zonal Head will now be displayed in the Grid as shown below.



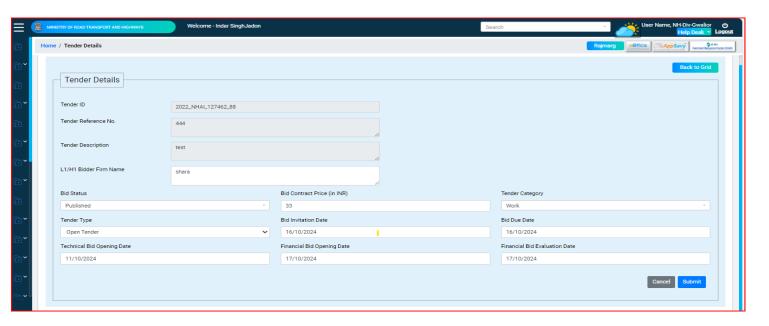
4- Now, The Initiator can update the UPC details By clicking on "Update UPC" button, The below shown pop-up will appear. After filling the required fields, submit the details by clicking the "Submit" button.



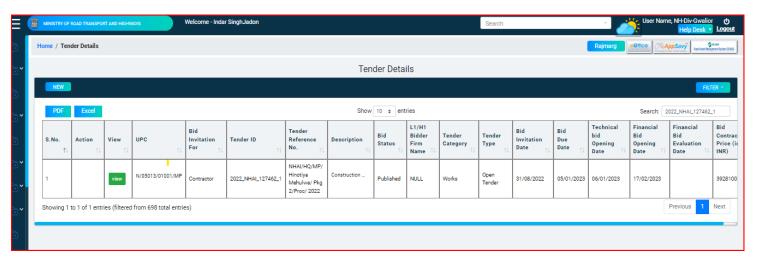
5- Now updated UPC will reflected in the grid as shown below. The initiator can update the UPC against the tender Id at once.



6- After updating the UPC, The Initiator will update the Bid status by clicking on the "Update Bid Status" button.



7- Once the bid status is updated then data will be reflected in the Grid as shown below.



It is one time activity of the concerned division to update the UPCs against the Tender Id & data will be auto populated in the "Onboarding of DPR, CO & AE" modules.